

Finance Committee
Meeting Minutes
Monday, July 13, 2020 at 6:00 pm
Video Meeting Conducted on Zoom

1. FinCom Members Present: J. Allam, J. Collamati, K. Keppler, R. Cohan
2. FinCom Members Absent: J. Kuzmeskas, J. Flannery
3. Meeting Commenced: J. Allam called the meeting to order at 6:00 pm

4. Approval of Minutes from the June 22, 2020 Finance Committee meeting were deferred until the next Finance Committee meeting.

5. Ms. MacKinnon provided all Committee Members with a copy of the FY20 Year End Transfer Worksheet for review. Ms. MacKinnon indicated that these transfers were to address deficits in a few line items, such as street lighting and IT services, where expenses came in higher than anticipated. In addition, we are including some minor adjustments to the retro wages that were voted at Town Meeting. J. Collamati made a motion to approve the FY2020 Year End Inter-Departmental Transfers, as submitted, in the amount of \$40,753. R. Cohan seconded. Recommended 4/0.

6. New Business, Emails, Correspondence, Bills:

R. Cohan made a motion to approve an invoice to the ATFC (Association of Town Finance Committees), in the amount of \$245.00. K. Keppler seconded. Recommended 4/0.

J. Collamati made a motion to approve an invoice to Finance Committee Clerk, Tina Griffin, in the amount of \$318.32 for the month of July. K. Keppler seconded. Recommended 4/0.

The next Finance Committee meeting will be held on Monday, September 14, 2020 at 6:00 pm.

A motion to adjourn at 6:07 pm was made by J. Collamati and seconded by K. Keppler. Recommended 4/0.

Respectfully Submitted,

Tina M. Griffin
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