

Finance Committee  
Meeting Minutes  
Monday, June 1, 2020 at 6:00 pm  
Video Meeting Conducted on Zoom

1. FinCom Members Present: J. Allam, J. Collamati, K. Grant, K. Keppler, R. Cohan, J. Kuzmeskas,
2. FinCom Members Absent: J. Flannery
3. Meeting Commenced: J. Allam called the meeting to order at 6:00 pm

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4. K. Keppler made a motion to approve the minutes from the March 9<sup>th</sup>, April 21<sup>st</sup> and May 4<sup>th</sup> Finance Committee meetings, as submitted. Seconded by J. Kuzmeskas. Approved 6/0.

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5. **Public Hearing:** The Budget Accounts listed will be deferred to the next Finance Committee meeting: 300 - School, 303 - School Transportation and 302 - School BVT.

J. Collamati made a motion to recommend Department Account 750 – General Fund Debt Service in the amount of \$5,997,195 from Taxation for FY21 to cover both the short- and long-term principal & interest and bond issuance costs. Seconded by K. Keppler. Recommended 6/0.

J. Kuzmeskas made a motion to recommend Department Account 992 – Annual Transfer to the Health Insurance Trust Fund in the amount \$6,600,000 to be funded from Taxation for FY21. Seconded by K. Keppler. Recommended 6/0.

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6. **Public Hearing:** DPW Director, Donald DiMartino was present to discuss various Articles in the Town Warrant.

**Article 13 – Amend FY20 Sewer Enterprise Budget** – The Finance Committee took no action at this time.

**Article 23 – Town Center Intersection Easements** – Mr. DiMartino told Committee members that he is awaiting appraiser reports and should have that information for the next Finance Committee Meeting. The Finance Committee took no action at this time.

**Article 25 – Drinking Water Treatment Piloting and Engineering** – Mr. DiMartino told Committee Members that this Article may have to be passed over until the Fall Town Meeting, as he is awaiting results from recent PFAS testing. The Finance Committee took no action at this time.

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7. **Public Hearing:** School Department was not present for tonight's meeting to discuss the FY21 School Department Budget. This Public Hearing will be continued to the next Finance Committee Meeting, scheduled for Monday, June 8<sup>th</sup>.

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8. **Public Hearing:** Mr. Fraine and Ms. MacKinnon were present to discuss the remaining Articles from the Town Warrant and various Department FY21 Budgets

Ms. MacKinnon provided all Committee Members with a copy of the FY20 Year End Transfer Schedule for review and explained the transfer requests to the FC. K. Grant made a motion to approve the FY2020 Year End Inter-Departmental Transfers in the amount of \$155,733. Seconded by J. Kuzmeskas. Recommended 5/0. R. Cohan was not present for this Recommendation.

**Article 10 – Amend Article 1 - FY2020 Annual Operating Budget** – It was noted the unemployment amount is due to certain employees not being able to work due to the ongoing virus and resulting forced business and government-imposed closures. K. Grant made a motion to recommend \$490,000 from Free Cash to the Unemployment Trust Fund in the amount of \$300,000 and the Snow & Ice Deficit in the amount of \$190,000. K. Keppler seconded. Recommended 6/0.

**Article 11 – Amend FY2020 Trash Enterprise Budget** – The Finance Committee took no action on this Article at this time.

**Article 14 – Capital Outlay (Expenditures \$50,000 and Over)** – Ms. MacKinnon did not have any items to present for this Article and told Committee Members that this Article will be passed over until Fall Town Meeting.

**Article 15 – Non-Capital Outlay (Expenditures Less than \$50,000)** – Ms. MacKinnon did not have any items to present for this Article and told Committee members that this Article will be passed over until the Fall Town Meeting.

**Article 16 – Commission on Disability** – Ms. Beth Cornell-Smith gave a brief summary on the uses of the Commission on Disability funds. K. Keppler made a motion to recommend Article 16 as presented. K. Grant seconded. Recommended 6/0.

**Article 27 – Transfer to Group Health Insurance Trust Fund** – Ms. MacKinnon presented information to the Committee about this one-time transfer into the Trust Fund to fund future claims, a brief discussion about the fund and its current balance followed. J. Collamati made a motion to pass over this Article until the Fall Town Meeting. Seconded by K. Grant. Recommended 6/0.

K. Grant made a motion to decrease the reimbursement for employee travel expenses from \$ .58 per mile to \$ 57.5 per mile, to the amount of the published IRS Mileage Reimbursement Rate for FY21. J. Collamati seconded. Recommended 6/0.

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7. New Business, Emails, Correspondence, Bills:

The next Finance Committee meeting will be held on Monday, June 8, 2020 at 5:30 pm and will be conducted through a Zoom Video Meeting

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A motion to adjourn at 6:50 pm was made by K. Grant and seconded by J. Collamati. Recommended 6/0.

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Respectfully Submitted,

*Tina M. Griffin*  
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