

**Finance Committee Meeting
Meeting Minutes
Wednesday, November 18, 2020 at 6:45 pm
Bellingham High School Library**

1. Finance Committee Members Present: J. Allam, J. Collamati, K. Keppler, J. Flannery, A. Thorell
2. Finance Committee Members Absent: J. Kuzmeskas
3. Meeting Commenced: J. Allam called the meeting to order at 6:45 pm.

4. K. Keppler made a motion to approve the revised minutes from the September 29, 2020 Finance Committee Meeting. J. Collamati seconded. Recommended 4/0.

J. Collamati made a motion to approve the minutes from the October 13, 2020 Finance Committee Meeting, as submitted. K. Keppler seconded. Recommended 3/0. J. Flannery abstained from the motion, as she was not present for the October 13th meeting.

J. Flannery made a motion to approve the minutes from the October 19, 2020 Finance Committee Meeting, as submitted. K. Keppler seconded. Recommended 4/0.

5. Article 8 – Coryn Circle and Monique Drive Street Acceptance. Mr. DiMartino, DPW Director, notified Finance Committee members through email that he recommends accepting Article 8. The Planning Board has also recently accepted this Article. K. Keppler made a motion to recommend Article 8. J. Flannery seconded. Recommended 4/0.

6. Ms. MacKinnon and Mr. Fraine were present to discuss the following Special Town Meeting items:

Article 6 - Capital Outlay - (Expenditures \$50,000 & Over)

The Town is not proceeding with the Flood Mitigation Project that was previously recommended with the appropriation of \$3 Million from Borrowing. Ms. MacKinnon said the Town would not qualify for the BRIC Grant and therefore will not be proceeding with this request. Item will be removed from Article 6 and new total for this Article will be \$2,783,047 after deducting \$3,000,000 for this project.

Article 9 – Sale of Property – Phillip Drive

This Article will be passed over at Town Meeting. No motion made by the Finance Committee.

Article 13 - Water Main Easement Acquisition – North Main Street to Cliff Road

Ms. MacKinnon gave a brief summary on the costs associated with this item. K. Keppler made a motion to appropriate \$10,000 from Water Retained Earnings for the water main easement acquisition. Seconded by J. Collamati. Recommended 4/0.

7. New Business, Emails, Correspondence, Bills:

Finance Committee Members were reminded to complete the Conflict of Interest Law Training and Certification.

J. Flannery made a motion to authorize the Chairman, John Allam, to be the sole signer of administrative documents reflecting actions of the Finance Committee. J. Collamati seconded. Recommended 4/0.

K. Keppler made a motion to approve the invoice from Alternative Printing in the amount of \$330.00 for the printing of 300 Town Meeting Booklets. J. Collamati seconded. Recommended 4/0.

J. Flannery made a motion to approve the invoice from Finance Committee Clerk, Tina Griffin, for the month of November in the amount of \$318.32. K. Keppler seconded. Recommended 4/0.

The next Finance Committee Meeting will take place in January 2021 after departments provide the Finance Office with their requests. An email will be sent out in January to coordinate a meeting date / time with Committee Members.

J. Flannery made a motion to adjourn at 6:59 pm. Seconded by K. Keppler. Recommended 4/0.

Respectfully Submitted,

Tina M. Griffin
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