

Finance Committee
Meeting Minutes
Thursday, October 17, 2019 at 7:00 PM
Bellingham Municipal Center
Arcand Meeting Room

1. FinCom Members Present: J. Allam, J. Collamati, K. Grant, K. Keppler, J. Flannery

2. FinCom Members Absent: R. Cohen, J. Kuzmeskas

3. Meeting Commenced: J. Allam called the meeting to order at 7:00 pm

4. J. Collamati made a motion to approve the minutes from the September 30, 2019 meeting, as presented. K. Keppler seconded. Recommended 5/0.

5. **7:00 PUBLIC HEARING** – Building Commissioner, Tim Aicardi and Town Planner, Jim Kupfer were present to discuss Article 19 – Stretch Energy Code. Mr. Kupfer gave a presentation on what the Stretch Energy Code includes and Grants the Town can receive for being part of this program. The program applies to only new residential and new commercial construction and has no effect on existing properties. The program targets a reduction in energy consumption and provides Grants to Town's through the "Green Communities Designation and Grant Program." There was a discussion confirming the changes will not apply to existing buildings or any improvements or renovations to existing buildings. A motion to recommend Article 19 subject to changing the language to read "to the relevant sections of the Building Code for new construction and excluding existing buildings" was made by K. Keppler. Seconded by J. Flannery. Recommended 5/0 SUBJECT TO THE LANGUAGE CHANGE.

6. Chief Daigle and Lieutenant Russell were present for tonight's meeting to discuss FY20 Capital Requests. The Police Department is requesting 3 vehicle replacements (2 new Ford Explorers and 1 new Ford Fusion), 2 MDT's (Mobile Data Terminals) and 1 vehicle radio system. K. Grant made a motion to recommend \$146,058.71 from Free Cash for the 3 vehicles and equipment listed above. Seconded by K. Keppler. Recommended 5/0.

7. Chief Gentile and Deputy Poirier were present to discuss FY20 Capital and Non-Capital requests. Mr. Poirier requested replacement of the Fire Prevention Vehicle with a new Chevy Tahoe. J. Flannery made a motion to recommend \$50,100 from Free Cash for the purchase of a new Chevy Tahoe. Seconded by K. Grant. Recommended 5/0.

Information was provided to all Committee Members on the Kitchen Upgrade request for Fire Station 2, located on Blackstone Street.

A motion to recommend an amount not to exceed \$16,411 from Free Cash for Kitchen Upgrades was recommended by J. Collamati. Seconded by K. Grant. Recommended 5/0.

8. Senior Center Director, Josie Dutil and Chris Sullivan from DiGiorgio Associates, Inc. were present tonight to discuss the proposed kitchen upgrades and renovations at the Senior Center. Mr. Sullivan provided Committee Members with a set of drawings to show the proposed upgrades. The feasibility study for this project has been completed and the Senior Center is now requesting the funds for the Engineering and Design Phase.

J. Collamati made a motion to recommend \$120,000 from Free Cash for Engineering and Design of the Senior Center project. K. Grant seconded. Recommended 5/0.

7:40 **PUBLIC HEARING** – Ms. MacKinnon and Mr. Fraine were present to discuss multiple Articles on the Town Warrant.

Ms. MacKinnon gave a summary of the following Articles and Funding Sources:

Article 2 – Amend Article 2 – Trash Enterprise

Purpose	Amount	Funding Source
Salaries	\$939.47	Trash Revenue

A motion to recommend Article 2 as listed above was made by J. Collamati. Seconded by K. Keppler. Recommended 5/0.

Article 3 – Amend Article 3 – Water Enterprise

Purpose	Amount	Funding Source
Salaries	\$32,836.90	Water Revenue

A motion to recommend Article 3 as listed above was made by J. Collamati. Seconded by K. Keppler. Recommended 5/0.

Article 4 – Amend Article 4 – Sewer Enterprise

Purpose	Amount	Funding Source
Salaries	\$9,067.99	Sewer Revenue

A motion to recommend Article 4 as listed above was made by J. Collamati. Seconded by K. Keppler. Recommended 5/0.

Article 16 – Welker Way, Street Acceptance – Ms. MacKinnon asked Mr. Kupfer to update the Committee on this Article. Mr. Kupfer told members that the Planning Board is in favor of this Article. K. Grant made a motion recommend Article 16. Seconded by J. Flannery. Recommended 5/0.

Article 17 – Dedication of Conservation Land – Mr. Fraine gave a brief summary of this Article and noted Conservation Commission approval.

J. Flannery made a motion to recommend Article 17. Seconded by K. Keppler. Recommended 5/0.

Article 21 – Stabilization Fund – Ms. MacKinnon recommended “passing over” this Article

Article 23 – OPEB Trust Fund – Ms. MacKinnon recommended “passing over” this Article

Article 24 – Capital Improvements Fund – Ms. MacKinnon recommended “passing over” this Article

Article 25 – Compensated Absences Fund – Ms. MacKinnon recommended “passing over” this Article

Article 26 – Funding of Contract Settlements – Ms. MacKinnon summarized the employee contract settlements for FY19 to Committee members.

K. Keppler made a motion to recommend \$30,160 for FY19 to be funded from Free Cash for Article 26. Seconded by J. Flannery. Recommended 5/0.

Article 27 – 186 Maple Street Solar Tax Agreement – Mr. Fraine gave a brief summary of the Solar Tax Agreement that was favored by the Board of Selectmen.

J. Collamati made a motion to recommend Article 27. Seconded by K. Keppler. Recommended 5/0.

10. New Business, Emails, Correspondence, Bills:

No new business, emails, correspondence or bills to discuss at this meeting.

Next Finance Committee Meeting will be held on Monday, October 21, 2019 at 7:00 PM in the Arcand Meeting Room

A motion to adjourn at 8:02 was made by K. Keppler and seconded by K. Grant. Recommended 5/0.

Respectfully Submitted,

Tina M. Griffin

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