

Finance Committee
Meeting Minutes
Monday, October 21, 2019 at 7:00 PM
Bellingham Municipal Center
Downstairs Meeting Room

1. FinCom Members Present: J. Allam, J. Collamati, K. Grant, K. Keppler, J. Flannery, R. Cohen

2. FinCom Members Absent: J. Kuzmeskas

3. Meeting Commenced: J. Allam called the meeting to order at 7:00 pm

4. K. Grant made a motion to approve the minutes from the October 17, 2019 meeting, as presented. K. Keppler seconded. Recommended 6/0.

5. **7:00** – The School Department was present to discuss Capital and Non-Capital requests for FY20. School Superintendent, Peter Marano gave a brief summary on the items being requested. The High School will need to replace 1,000 desks over the next 5 years for a total of \$150,000. The amount being requested for desks in FY20 is for \$30,000. The High School is requesting \$200,000 for Entrapment Areas, Upgraded doors and windows, Camera's and additional security items. School Department is requesting \$40,000 for Rekeying of the Middle School for the safety of students and staff. J. Flannery made a motion to recommend \$200,000 for the Entrapment and Cameras at the High School, \$40,000 for Rekeying of the Middle School and \$30,000 for Replacement Desks at the High School, with the funding source of Free Cash for all requests. Seconded by K. Keppler. Recommended 6/0.

6. **7:10 PUBLIC HEARING**– Article 9 – Used Car Licenses - Petitioner, Mark Flannery was present at tonight's meeting to discuss this Article. Currently there are 22 Used Car Licenses in Town and Mr. Flannery is presenting this Article to request that 4 additional licenses be made available to apply for. Mr. Flannery has done research to provide the Committee with information on the licenses currently active and type of sales they are conducting under these licenses. Mr. Flannery explained to the Committee that a number of businesses that currently have a license do not have an actual dealership but renew their license anyway. Mr. Flannery said that he has an acquaintance that has been trying to apply for a license but one is not available to apply for, unless others do not renew their license or the Town allows additional licenses be made available. J. Collamati made a motion to NOT RECOMMEND this Article. Seconded by K. Grant. Article 9 is Not Recommended 4/0. J. Allam and J. Flannery abstained from the motion.

7. **7:20 PUBLIC HEARING** - Ms. MacKinnon was present to discuss various Articles on the Town Warrant.

Article 1 – Amend Article 1 – Ms. MacKinnon provided the following information to Committee Members for recommendation:

Account	Description	Amount	Funding Source
195-Expenses	Medicare	\$10,000.00	Taxation
152-Expenses	Bi-Annual OPEB Actuarial Study	\$10,000.00	Taxation
135-Expenses	Ambulance Billing Services	\$40,000.00	Taxation
145-Expenses	Banking Fees	\$1,500.00	Taxation
193-Expenses	Insurance	\$2,500.00	Taxation
142-Expenses	Revaluation	\$20,000.00	Taxation
989-Expenses	Transfer to OPEB Trust	\$50,000.00	Taxation
Misc-Salaries	CBA-AFSCME Clerical	\$51,881.25	Taxation
Misc-Salaries	CBA-AFSCME Labor	\$21,280.25	Taxation
Misc-Salaries	BPAA-Uniform Allowance	\$400.00	Taxation
145-Salaries	Treasurer / Collector	\$5,172.00	Taxation
210-Salaries	Police-Salaries	\$(51,948.00)	Taxation
210-Expenses	Police-Expenses	\$51,948.00	Taxation
750-Expenses	Debt Service-Principal & Interest	\$16,811.25	Title V Betterments
TOTAL		\$229,544.75	

K. Keppler made a motion to recommend \$229,544.75 for the items listed above in Article 1, with all funding sources being from Taxation except for \$16,811.25 that will be from Title V Betterments.

K. Grant seconded. Recommended 6/0

Article 5 – Capital Outlay – Ms. MacKinnon provided the Committee with the amounts listed below:

Department	Description	Amount	Funding Source
School	Entrapment	\$200,000	Free Cash
Police	3 Vehicles	\$146,058	Free Cash
Fire	1 Vehicle	\$50,100	Free Cash
Council on Aging	Engineering/Design Services	\$120,000	Free Cash
Tree Warden	Tree Removal	\$100,000	Free Cash
DPW	Front End Loader	\$180,000	Free Cash
DPW	Small dump truck with plow (replace B14)	\$82,000	Free Cash
TOTAL: General		\$878,158	

Department	Description	Amount	Funding Source
Water	South Main St TIPS project	\$400,000	Retained Earnings
Water	Harper Blvd	\$190,000	Retained Earnings
Water	Main St/Middle Ave	\$106,000	Retained Earnings
TOTAL: Water		\$696,000	

Department	Description	Amount	Funding Source
Sewer	Generator at North Main St	\$120,000	Retained Earnings

TOTAL: Sewer \$120,000

TOTAL: Article 5 \$1,694,158

K. Keppler made a motion to recommend \$878,158 from Free Cash, \$696,000 from Water Retained Earnings and \$120,000 from Sewer Retained Earnings for the items listed above in Article 5. Seconded by J. Flannery. Recommended 6/0.

Article 6 – Non-Capital Outlay – Ms. MacKinnon provided the Committee with the amounts listed below:

Department	Description	Amount	Funding Source
School	Security/Building Access Systems upgrade	\$40,000	Free Cash
School	Desk Replacement	\$30,000	Free Cash
Fire	Kitchen Upgrade at Station 2	\$16,411	Free Cash
MIS	Upgrade Servers and Workstations	\$28,000	Free Cash
Conservation	Silver Lake treatment	\$15,000	Free Cash
Town Clerk	Software and Services	\$7,500	Free Cash

TOTAL: General \$136,911

J. Collamati made a motion to recommend \$136,911 from Free Cash to fund the items listed above in Article 6. Seconded by K. Keppler. Recommended 6/0.

Department	Description	Amount	Funding Source
Water	Message Board	\$22,500	Retained Earnings
Water	Software and Services for Water Main Maps and other updates	\$25,000	Retained Earnings

TOTAL: Water \$47,500

TOTAL: Article 6 \$184,411

K. Keppler made a motion to recommend \$47,500 from Water Retained Earnings to fund the items listed above in Article 6. Seconded by J. Flannery. Recommended 6/0.

8. New Business, Emails, Correspondence, Bills:

K. Keppler made a motion to pay an Invoice from Finance Committee Clerk, Tina Griffin, in the amount of \$318.32. Seconded by J. Collamati. Recommended 6/0.

The next Finance Committee Meeting will be held on Wednesday, November 13, 2019 at 6:30 PM in the Library of the Bellingham High School.

A motion to adjourn at 7:52 was made by J. Flannery and seconded by J. Collamati. Recommended 6/0.

Respectfully Submitted,

Tina M. Griffin

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