

Finance Committee  
Meeting Minutes  
Monday, September 24, 2018 at 7 pm  
Bellingham Municipal Center  
Arcand Meeting Room

1. FinCom Present: J. Allam, K. Keppler, J. Collamati, K. Grant

2. FinCom Absent: K. Clark, J. Flannery

3. Meeting Commenced at 7:00 pm

---

4. Minutes from the meeting held on August 27, 2018 were accepted, as submitted. Motion to accept by J. Collamati and seconded by K. Keppler. Recommended 4/0.

---

5. Committee members reviewed information from the Building Inspector, Tim Aicardi, regarding fee revenue generated from his department.

---

6. DPW Director, Don DiMartino was present at the meeting to discuss various Articles and requests.

Mr. DiMartino explained the Dead Tree Removal project that he is currently working on with the Town Tree Warden. The Board of Selectmen has not yet considered this item or the funding source. More than 400 dead trees have been identified to be removed in a multi-year plan. This item will be continued to the next FinCom Meeting.

Two requests that were previously submitted to the Finance Committee for a Large Truck with salt and plow, as well as a Small Dump Truck are still on hold and awaiting review from the Board of Selectmen. These items will be continued to the next FinCom Meeting.

**Article 9** – Cooks Lane Permanent Roadway Easements. Mr. DiMartino told Committee Members that this easement will make Cooks Lane a Town accepted public travel way and provide residents living on it with the same privileges as other taxpayers. The Selectmen and Planning Board have taken vote and do support laying out the road. Motion to recommend by K. Grant and seconded by K. Keppler. Recommended 4/0.

**Article 10** – Charles River Grove Drainage Easement & Parcel Acquisition. Mr. DiMartino explained the easements have not been finalized. Mr. DiMartino recommends “passing over” this Article.

---

7. **Article 14** – Downtown Residential Development Overlay District. Petitioner, Kevin Lobisser and his Associates were present at the meeting to discuss the Overlay Plan to the Finance Committee. Members had questions regarding the financial impact the proposed development will have on the Schools and traffic. Mr. Lobisser advised the Committee that the traffic concerns will be taken into account with traffic studies and implementing alternate routes for traffic flow.

---

Mr. Fraine told Committee members that he will be meeting with the School Committee and Selectmen in an "Executive Session" tomorrow to discuss the development agreement and mitigation considerations associated with the impact on the school systems and the Town.

A motion to recommend Article 14 was made by J. Collamati and seconded by J. Allam. Vote to recommend 3/1. A minimum of 4 yes votes required to recommend.

---

8. Review of Town Warrant Articles -

**Article 7** – Amend General By-Laws, Chapter 71-6. Mr. Fraine discussed the departments and funds for this Article. Mr. Fraine requests to establish revolving funds for the Inspectional Services Department in the amount of \$35,000 and the DPW in the amount of \$40,000. Also, to increase the annual expenditure for the Conservation Commission from \$15,000 to \$50,000. A motion to recommend Article 7 was made by J. Collamati and seconded by K. Keppler. Recommended 4/0.

**Article 8** – Revolving Funds. A motion to recommend revolving funds accounts in the amount of \$35,000 to Inspectional Services, \$40,000 to DPW and \$50,000 to Conservation Commission was made by J. Collamati and seconded by K. Keppler. Recommended 4/0.

**Article 11** – Zoning By-Law Amendment – Hartford Avenue. Town Planner, James Kupfer explained the proposed Zoning By-Law amendment that will change this area from Business, Agriculture and Suburban District to Industrial District Zoning. Mr. Kupfer stated that the Planning Board recommended support to this Zoning change. A motion to recommend was made by J. Collamati and seconded by K. Keppler. Recommended 4/0.

**Article 12** – Zoning By-Law Amendment – Farm Street. Mr. Kupfer explained the proposed Zoning District change from Industrial to Suburban Zoning for this area on Farm Street. The Planning Board has recommended support to the Zoning change. A motion to recommend was made by J. Collamati and seconded by K. Keppler. Recommended 4/0.

**Article 13** – Zoning By-Law Amendment – Maple Street. Mr. Kupfer discussed the Zoning district change from Industrial to Suburban Zoning for this area on Maple Street. The Planning Board has recommended support to this Zoning change. A motion to recommend was made by K. Grant and seconded by K. Keppler. Recommended 4/0.

**Article 1** – Amend Article 1. Mr. Fraine requested an amendment to Article 1 for Assessors Account #137 for Elected Stipends increase by \$3,600 from Taxation; Tax Title Account #156 for an increase of \$25,000 from Taxation, Public Building Maintenance Account #189 for an increase of \$18,900 from Taxation and Plumbing and Gas Salaries Account #253 in the amount of \$3,000 from Taxation for a part-time Inspector. A motion to recommend the four amendments to Article 1 was made by J. Collamati and seconded by K. Keppler. Recommended 4/0.

**Article 2** – Amend Article 2 – Trash Enterprise. Mr. Fraine requested an amendment to Article 2 with an increase by \$200,000 to be transferred from Retained Earnings to pay the buyout of the waste services contract (trash containers). A motion to recommend was made by K. Grant and seconded by K. Keppler. Recommended 4/0.

---

Mr. Fraine asked to hold Article 15 Stabilization Fund until the next meeting.

Mr. Fraine stated there are no Article 16 unpaid bills at this time.

---

9. Committee members discussed adding a FinCom Member to the Capital Improvement Committee. K. Grant nominated J. Collamati as the CIC Member for a recently opened seat. Seconded by K. Keppler. Recommended 4/0.

---

10. The next Finance Committee Meeting will be held on Monday, October 22<sup>nd</sup> at 7:00 pm, in the downstairs meeting room.

Invoice from FinCom Clerk, Tina Griffin, for the month of September was submitted to the Committee. A motion to recommend payment of the Clerk invoice in the amount of \$318.32 was made by K. Grant and seconded by K. Keppler. Recommended 4/0.

---

A motion to adjourn at 8:32 pm was made by K. Grant and seconded by K. Keppler. Recommended 4/0.

Meeting adjourned.

Respectfully Submitted,

*Tina M. Griffin*  
Tina M. Griffin