

Bellingham Library Trustee Meeting Minutes – April 13, 2023

Submitted by: Macala Lamour

Present: Library Board: Nicole Buckley, Chair, Carol Bird, Vice Chair,

Laura Howard, Sue Garten, and Macala Lamour, Secretary

Library Staff: Bernadette Rivard, Director

Location: Library Conference Room

Next meeting: May 11, 2023

Meeting called to order at 7:00pm by Nicole Buckley, Chair.

Trustees discussed and signed library bills.

A motion to approve the meeting minutes submitted by Macala Lamour for March 9, 2023 was made by Laura Howard, the motion was seconded by Sue Garten. All were in favor and the motion passed.

The Board discussed the financial report and library invoices for FY2023.

The Board discussed the Director's Report as of April 11, 2023.

The Story Walk now has a book on display, and the Ribbon Cutting will be on Saturday, April 29th at 1pm on the Common with a book from Renee Kurilla, a Bellingham author and illustrator.

The outdoor space outside the children's room has been moved out of ARPA into capital funding and was approved for \$45,000. The next step is to mark trees to knock down for the project to begin.

The Custodian and Librarian Technician positions (union positions) are being reviewed with the union before they can be posted internally within the union and externally, likely mid to late May to be filled late June.

The Board discussed the FY2023 Budget.

The Board discussed the upcoming Trustee Election. Macala and Laura are both running as "write in" candidates.

The Board discussed updates to the Business Grant. Recordings of workshops are available on the library website. The Business Expo will take place on Saturday, April 29.

The library will share a table at the PrideFest with the Friends of the Library. The library will coordinate the Story Walk and any other programming it may do that day.

A motion to approve the "Reconsideration of Library Materials, Displays, Programs or Services Policy" as amended was made by Sue Garten, seconded by Carol Bird. All were in favor and the motion passed.

A motion to approve the changes to the “Library Calendar Policy on Identifying Library vs. Non-Library Events” was made by Sue Garten, seconded by Carol Bird. All were in favor and the motion passed.

A motion to approve the changes to the “Unaccompanied Adults” policy for the Children’s Room was made by Sue Garten, seconded by Carol Bird. All were in favor and the motion passed.

A motion to approve the changes to the “Library Card Policy” was made by Sue Garten, seconded by Carol Bird. All were in favor and the motion passed.

A motion to approve the changes to the “Trustee By-Laws” was made by Laura Howard, seconded by Sue Garten. All were in favor and the motion passed.

The Board discussed the draft memorandum of “Understanding between the Friends of the Library and the Library Administration.” The Board will discuss it further at the May trustee meeting.

The Board discussed the monthly library attendance statistics. March 2023 broke the monthly attendance record since reopening since COVID.

The meeting was called at 7:56pm by Nicole Buckley.