

# Bellingham Library Board of Trustees

Meeting Minutes | Thursday, April 12, 2018

---

Submitted by: Nicole Buckley  
Present: Library Staff: Bernadette Rivard  
Library Board: Amy Bartelloni, Nicole Buckley, Laura Howard  
Location: Bellingham Public Library  
Next meeting: Thursday May 10, 2018 at 7pm.

**Meeting was called to order at 7:03pm by Amy Bartelloni.**

*Amy Bartelloni made a motion to approve minutes from March 14th Trustee meeting. Laura Howard seconded. All in favor.*

## Approval of Library Invoices

	3/26/18	4/12/18
Building Maint & Supplies	223.06	89.74
Books & Periodicals	7545.02	2,793.81
..Dues & Memberships		
Electricity & Gas	904.68	1, 819.79
Equipment Maint Costs	106.19	106.19
LSTA Financial Literacy	29.95	500.00
Gift Fund		
In State Travel	53.68	22.12
MA/ME Grant	253.90	1107.00
Building Maintenance Costs		710.00
Postage		
Professional Development		400.00
State Aid - Professional		
State Aid - Equipment		
Office Supplies	284.55	314.79
Janitorial Supplies		357.00
Technical Maint Services		
Users Fees	736.42	191.09
<b>Total</b>	<b>10,137.45</b>	<b>8,412.38</b>

## Building

- BVT Siding update: Mark Fitzpatrick at BVT completed measurements and will place order and this project will be done by end of school year.
- Spring Clean-up: Jim will stripe the parking lot, including the book drop area and hatched space for a van.
- Café area roof leak: work will begin soon. The wall needs to be fixed first, weather permitting.

## Continuing Education and Meetings

- High School Meeting went well in regards to Financial Literacy training at BHS. BHS wants to make it a requirement. Start in WIN block this year with workshops and will grow next year. Local banks will provide workshops to BHS.

## Trustee Bylaw Review

*Amy Bartelloni made motion to approve the bylaws of the amended trustee bylaws with spelling change adjustment Article VII, Number 15. Laura Howard seconded. All in favor.*

#### **Remembering Indy**

- Indy is here! May 6<sup>th</sup> Sunday at 4:00 is the open house date. Trustees will attend if able. Nicole is away that day for a family event and will not be able to attend.

#### **MA/ME IMLS STEM Grant**

Enlighten Bellingham

- New England Electric Car Association will have second show here. Tiverton RI High School built an electric car and will come to program. This will be April 28th

#### **Financial Fitness for All Ages Grant**

- Credit Score Program that is coming up should be well attended.

#### **300<sup>th</sup> Anniversary of Bellingham**

- Committee will meet at the library last Wednesday of the month.
- Bernadette will be the treasurer-volunteered.

#### **Computers/Technology**

- Seismograph is not working and is no longer under warranty. Looking at options.
- CW MARS-Current wireless not supported after 7/1/19. There is a better interface option for wireless that could possibly be rolled out with Café or EOY. The cost is \$3,000 for the updates needed for the WIFI Network.

#### **Friends of the Library**

- 5 new members at the Open House
- Concert on Friday the 20<sup>th</sup>. Share on Facebook
- Book sale Friday Night.

#### **Agency Placement**

- Our You, Inc. volunteer has completed 20 hours so far and will be doing at least 20 more.

#### **Emergency Preparedness Plan**

- Discussed emergency plan at staff meeting.

#### **Parade**

- Not sure if we will march. Bernadette will reach out to staff.

#### **FY18 Budget**

- Discussed. Library Assistant Line negative-will keep an eye on this.

**Meeting was called to a close by Amy Bartelloni at 7:43pm.**