

Bellingham Library Board of Trustees  
Meeting Minutes for Thursday, December 10, 2020

---

Submitted by: Laura Howard

Present: Library Board: Carol Bird, Chair, Amy Bartelloni, Vice Chair,  
Laura Howard, Secretary,  
Nicole Buckley, Sue Garten  
Library Staff: Bernadette Rivard, Director

Location: Remote Zoom meeting

Next meeting: January 14, 2021

Meeting called to order at 7:00pm by chair, Carol Bird.

**A motion to approve the meeting minutes from October, was made by Amy Bartelloni, the motion was seconded by Sue Garten. All were in favor and the motion passed.**

**A motion to approve the meeting minutes from November, was made by Nicole Buckley, the motion was seconded by Carol Bird. All were in favor and the motion passed.**

The financial report submitted by Bernadette Rivard and shown in the meeting materials was read and reviewed by the Board.

Bernadette Rivard read through the Director's Report submitted on December 7, 2020.

As of December 7th the library has reverted to curbside only service in light of the continued increase in Covid numbers in town. The hope is to revert to open service when the town moves down from Red to Yellow status.

The library plans to notify people with outstanding loans in attempts to recover materials and reduce replacement costs. Patrons would be allowed the time until the end of March to return the item without incurring a replacement charge.

**A motion to approve the new replacement payment fee structure, was made by Carol Bird, the motion was seconded by Nicole Buckley. All were in favor and the motion passed.**

New library hours will adjust in the New Year and the change will be posted closer to that time.

If the Governor signs the budget as presented to him there is a chance of an increase in our state aid of up to 20%.

The MBLC is being asked to waive hours for being open and material spending percentage. This would work in our favor as Covid has decreased our numbers (in accordance with other libraries throughout the state).

The Board reviewed this year's budget where we remain on track except for the part time budget where we will need to pull from state aid.

The Board reviewed three scenarios (level funded, with Full staff increases and with ½ staff increases) for FY22 budget.

**A motion to submit a budget as shown in the report under the 'Level Funded Service Budget' heading, was made by Sue Garten, the motion was seconded by Carol Bird. All were in favor and the motion passed.**

The Board reviewed plans to proceed with HVAC repair. A second quote will be submitted by Victory Heating.

The Board discussed repair to the girl 'Cartwheel' statue at the library entrance.

The meeting was adjourned by Carol Bird, Chair at 7:35 pm