

MEETING MINUTES

BELLINGHAM LIBRARY TRUSTEE MEETING

Date: June 15, 2023

Time: 7:03

Meeting called to order by: Sue Garten

IN ATTENDANCE

Library Board: Sue Garten-Chair, Macala Lamour-Vice Chair, Nicole Buckley-Secretary, Carol Bird, Laura Howard

Library Staff: Bernadette Rivard

APPROVAL OF MINUTES

Laura Howard made a motion to approve the May Minutes. Carol Bird seconded. All in favor-minutes approved.

DIRECTOR'S REPORT- (SHARED IN MEETING MATERIALS)

-Custodian Position Update-interviews will be scheduled soon, Nicole Buckley is on the interview committee.

-Library Assistant Position-position will be posted shortly.

-Professional Staff Contracts-trustees signed at the meeting.

-Budget Update (shared in meeting materials)

-Open for Business Grant-possibly 2 Human Resources Workshops or a workshop on Artificial Intelligence, Bernadette is researching. Grant money needs to be spent by 9/30/23.

-Children in the Library Policy-change-1st Reading: change-updating policy to separate out Infants/Preschool from K-3. (shared in meeting materials)

Carol Bird made a motion to approve the first reading of the *Children in the Library Policy*. Macala Lamour seconded. All in Favor-motion passed.

-School/Library Partnership Updates

- Bernadette noted that students from some schools will be picking up Summer Math at the library. Bernadette reached out to Carolyn Rafferty, Assistant Superintendent, to supply the summer math materials-they are now available.
- During a Teacher Professional Development Day-Aug 29th, the library will be a 'teacher choice' so that teachers can learn about resources available. *Bernadette will follow up with Carolyn Rafferty about expectations from schools and the partnership expectations going forward.
- Going forward, BPL will be partnering with schools/school resource officer to enforce library rules. A protocol will be put in place for staff to follow if the library rules are not followed.
- ASK program will require children to be registered. Unattended children will not be allowed to stay after the first day they attend without being registered for ASK.

-PrideFest-Saturday July 24th Friends will have a table, discussed plans.

-First Reading of Memorandum of the Understanding between the Friends and The Library Administration (shared in meeting materials)

- Trustee (Sue Garten, Chair) will attend the next Friends meeting as a representative.

Sue Garten made a motion to approve the First Reading of the Memorandum of the Understanding between the Friends and The Library Administration. Laura Howard seconded. All in favor. The motion passed.

NEXT MEETING

Next Meeting will be held on July 13, 2023

Motion to adjourn was made by Sue Garten at 7:39 pm and was passed unanimously.