

Submitted by: Laura Howard

Present: Library Board: Carol Bird, Chair, Amy Bartelloni, Vice Chair,
Laura Howard, Secretary, Nicole Buckley
Library Staff: Bernadette Rivard, Director

Location: Remote Zoom meeting

Next meeting: July 9, 2020 at 7pm

Meeting called to order at 7:05pm by chair Nicole Buckley who read a COVID statement by the governor for virtual meetings.

Reorganization of new board:

- Carol Bird nominated for Chair by Laura Howard, seconded by Amy Bartelloni, all in favor.
- Amy Bartelloni nominated for Vice Chair by Nicole Buckley, seconded by Laura Howard, all in favor.
- Laura Howard was nominated for secretary by Amy Bartelloni, seconded by Nicole Buckley, all in favor.

Carol Bird made a motion to approve the May minutes, Laura Howard seconded, all in favor.

Meeting turned over from Carol Bird to Bernadette Rivard for Director's Report

Financial report read by Bernadette Rivard as shown in meeting materials.

Board discussed Bernadette's proposal to continue with the method of billing report and signature policy changes as necessitated by Covid for ease in future. Discussion tabled until reopening phase where public is allowed back into town buildings

We are in Phase 1 of our Reopening. MLS delivery may begin this month. Earliest for Phase 2 to begin would be July 6th. That would consist of high demand items pulled to a centralized location in the library in order to limit the exposure of the entire building. Limited opening of computers for public reservation. Board of Health will come in to measure and determine how many people are allowed in at a time.

Motion to approve Curbside Service plan made by Amy Bartelloni, seconded by Carol Bird, all in favor.

Contracts for professional staff expire June 30, 2020. Beth Cornell Smith, HR recommends that we extend them for one year. Bernadette Rivard, Steve Fowler, Cecily Christensen and Amanda Maclure.

Motion to extend contracts and staff reviews for one year made by Carol Bird, seconded by Laura Howard, all in favor.

Next virtual program July 20th on French immigrants during French Indian War in collaboration with the Historical Commission.

Steve, Amanda, Diane and Heidi have many summer options virtually in the works.

Discussed Budget as set forth in meeting documents

Discussion of failing HVAC system, the possibility of a third party evaluation of the system and the need to replace it sooner than anticipated in our Five Year Plan. Discussion tabled for further review.

The Reopening Committee is working to draft a Mask Wearing Policy to be voted on at our next board meeting and in place prior to reopening to the public.

There is an open seat on the Bellingham Public Library Board of Trustees. Applications for trustee nominations are available from the Town of Bellingham Board of Selectmen. Nominees are subject to approval from our Library's Board of Trustees and the Board of Selectmen.

Next meeting slated for July 9, 2020.

Proposed hours for the grab and go services:

10-3 Tuesday, Wednesday and Friday
12-6:30 Monday and Thursday
9-10 Friday for vulnerable populations

Meeting adjourned by Carol Bird, Chair at 8:13pm