

Bellingham Library Board of Trustees
Meeting Minutes for Thursday, March 11, 2021

Submitted by: Laura Howard

Present: Library Board: Carol Bird, Chair, Amy Bartelloni, Vice Chair,
Laura Howard, Secretary, Nicole Buckley, Sue
Garten
Library Staff: Bernadette Rivard, Director

Location: Remote Zoom meeting

Next meeting: April 08, 2021

Meeting called to order at 7:01pm by chair, Carol Bird.

A motion to approve the meeting minutes from February, was made by Carol Bird, the motion was seconded by Amy Bartelloni. All were in favor and the motion passed.

Bernadette Rivard read the financial report and listing of invoices from the last month. The Board reviewed both statements.

Bernadette Rivard presented and reviewed the Director's Report as submitted March 03, 2021.

Library opened for browsing last Monday. Will be ordering a new people counter for by the front entrance doorway.

The Board discussed a letter proposed by the Brookline Library asking for librarians to be made a priority category for Covid vaccines. The Board decided that it was too late in planning to feasibly accomplish this goal.

Bids for the HVAC system opened on March 3rd. The lowest was \$69,900 by Healthy Air Solutions out of Norwell, MA. This was lower by roughly \$30,000 from the next bid.

Our boiler inspection repair demanded some repairs that need to be done by the end of the year. We are waiting on a second quote for the work.

A motion to approve up to \$6000 for boiler repair, was made by Sue Garten, the motion was seconded by Carol Bird. All were in favor and the motion passed.

Nicole Buckley reported on her attendance at the last MBLC Trustee Deep Dive. The need for storage was stressed as well as pros and concerns with opening the library after a Covid closure. The need for headset phones so that staff may answer the phone while mobile was discussed. Next month's topic is recruiting and diversity and Carol Bird will attend.

The Board discussed the future of library fines. Bernadette stated that she does not foresee reinstating late charges until June at the earliest.

The Board discussed reviewing contracts (extended from last year due to the shutdown), the upcoming performance review for Bernadette Rivard, Director, and limitation of vacation carryover days for staff contracts.

Carol Bird brought up a discussion for in-person Trustee meetings at the Library.

The meeting was adjourned by Carol Bird, Chair at 7:45 pm