

Bellingham Library Trustee Meeting Minutes – March 9, 2023

Submitted by: Macala Lamour

Present: Library Board: Nicole Buckley, Chair, Carol Bird, Vice Chair,

Laura Howard, Sue Garten, and Macala Lamour, Secretary

Library Staff: Bernadette Rivard, Director

Location: Library Historical Room

Next meeting: April 13, 2023

Meeting called to order at 7:00pm by Nicole Buckley, Chair.

A motion to approve the meeting minutes submitted by Macala Lamour for February 9, 2023 was made by Nicole Buckley, the motion was seconded by Carol Bird. All were in favor and the motion passed.

The Board discussed the possibility of purchasing an outdoor digital sign for the library.

The Board discussed the possibility of participating in the Bellingham Memorial Day parade on May 21st and hiring the Libby Bookmobile from the Worcester Public Library.

Bernadette Rivard presented and reviewed the Director's Report as submitted March 9, 2023.

The Board discussed the position of Custodian that will be vacant in July as Jim will be retiring. Bernadette will work on the job description to be reviewed at the April trustees meeting.

The Board discussed the Story Walk. 13 of the 19 panels have been installed, and the other three should be installed this week.

The Board discussed the budget updates for FY23.

Sue and Bernadette met with the Select Board to review the library FY24 budget. The budget will move forward to the Finance Committee.

The Board discussed the planned workshops for the "Open for Business" Grant.

The Board discussed the PrideFest that will be sponsored by the PrideFest Committee and will take place on June 24, 2023. The Board discussed the possibility of the library and Friends of the Library sharing a table and coordinating a Story Walk.

The Board reviewed updates to the "Reconsideration of Library Materials, Displays, Programs or Services Policy." The policy for materials and other library services has been combined into one document and one form. The Board will discuss this further at the April meeting.

The Board reviewed the first reading of the "Library Calendar Policy on Identifying Library vs. Non-Library Events." Bernadette Rivard will make revisions as discussed.

The Board discussed updates to the "Unaccompanied Adults" policy for the Children's Room. Bernadette Rivard will make revisions as discussed.

The Board discussed the first reading of the "Library Card Policy." Bernadette Rivard will make revisions as discussed.

The Board discussed updates to the "Trustee By-Laws." The Board will discuss this further at the April meeting.

The meeting was called at 8:00pm by Nicole Buckley.