

Bellingham Library Trustee Meeting Minutes – May 11, 2023

Submitted by: Nicole Buckley

Present: Library Board: Sue Garten, Macala Lamour, Nicole Buckley, Carol Bird, Laura Howard

Library Staff: Bernadette Rivard, Director

Location: Library Conference Room

Next meeting: June 15th

Meeting called to order at 7:02pm by Bernadette Rivard

Annual Board Reorganization Meeting

A motion to elect Sue Garten as Chair was made by Carol Bird, the motion was seconded by Laura Howard. All were in favor and the motion passed.

A motion to elect Macala Lamour as Vice Chair was made by Sue Garten, the motion was seconded by Carol Bird. All were in favor and the motion passed.

A motion to elect Nicole Buckley as Secretary was made by Laura Howard, the motion was seconded by Sue Garten. All were in favor and the motion passed.

New Roles for Board Members: Sue Garten-Chair, Macala Lamour-Vice Chair, Nicole Buckley-Secretary, Carol Bird, Laura Howard

Trustees discussed and signed library bills.

A motion to approve the meeting minutes submitted by Macala Lamour for April 13, 2023 was made by Sue Garten, the motion was seconded by Laura. All were in favor and the motion passed.

The Board discussed the financial report and library invoices for FY2023.

The Board discussed the Director's Report as of May 11, 2023

- Library considering for all staff: SORI-sex offender check. Already do CORI-criminal offender checks for staff.
- Discussed Story Walk Ribbon Cutting
- Discussed Outdoor Space Timeline-Trees are marked.
- Custodian-Will be posting this position soon. Discussed position. Nicole volunteered to be on the interview committee to represent the Trustees.
- Discussed FY23 Budget-included in meeting materials.
- Discussed Open for Business Grant
 - Live programs are being recorded for people to watch.
 - Bellingham Business Expo (4/29/23) was a success.
 - Resources can be accessed from the library website
- School/Library Partnership-Bernadette has meetings set up with school administrators.
 - Discussed ongoing partnership.
 - School Resource Officer coming to a staff meeting to discuss protocol for handling incidents/issues that may arise.

- Discussed ASK/Teen Room Programs-will revisit procedures.
- PrideFest
 - Library coordinating Story Walk and other programming.
 - The Library and Friends of the Library will share a table.
- Discussion of the Draft Memorandum of Understanding Between the Bellingham Library Board of Trustees and the Friends of the Bellingham Public Library.
 - Reviewed document and discussed edits/changes.

Meeting called to a close at 7:53 by Sue Garten.