

# Bellingham Library Board of Trustees

Meeting Minutes | Thursday, May 9, 2019

---

Submitted by: Rebekah Tracy  
Present: Library Staff: Bernadette Rivard  
Library Board: Amy Bartelloni, Nicole Buckley, Laura Howard, Rebekah Tracy  
Location: Bellingham Public Library  
Next meeting: June 13, 2019 at 7:00pm

**Meeting was called to order at 7:03pm by Bernadette Rivard.**

## Approval of Library Invoices

	4/25/19	5/9/19
Building Maint & Supplies	139.13	180.61
Books & Periodicals	1727.59	3768.33
Dues & Memberships		
Electricity & Gas		
Equipment Maint Costs	106.19	
LSTA Go Local	39.32	440.00
Gift Fund	1029.31	
In State Travel		
STM Grant	60000.00	
Building Maint Costs		
Postage		
Professional Development	90.00	346.00
State Aid – Professional	12720.46	429.00
State Aid – Supplies	5773.40	2301.48
Office Supplies	599.18	128.08
Janitorial Supplies	193.79	10.54
Technical Maint Services		
Users Fees	671.52	41.49
<b>TOTAL</b>	<b>83,089.89</b>	<b>7645.53</b>

**Laura Howard made a motion to elect Nicole Buckley as chairperson. Amy Bartelloni seconded. All in favor.**  
**Amy Bartelloni made a motion to elect Rebekah Tracy as vice chair. Laura Howard seconded. All in favor.**  
**Amy Bartelloni made a motion to elect Carol Bird as secretary, pending her approval at the next meeting.**  
**Rebekah Tracy seconded. All in favor.**

## Jackets for Library Staff

- Reviewed Nicole's research into local options
- Nicole will find out if we can order different types/colors at same price as ordering all of the same
- Bernadette will send girl statue photo to Bekah
- Bekah will create a line art and a silhouette version of the girl statue

**Laura Howard made motion to approve minutes from April 11th Trustee meeting. Amy Bartelloni seconded. All in favor.**

### **Library Renovations**

- Town carpenter is coming to give shelving options. Jim will be present.
- Duplicate history books and other miscellaneous boxed items will either be stored or put in the conference room

**Amy Bartelloni made a motion to adopt the 2<sup>nd</sup> reading of the conference room policy. Nicole Buckley seconded. All in favor.**

### **Behavior Issues**

- Some of the middle schoolers are exhibiting behavior issues such as misusing the café area, getting into the supplies, leaving trash from the café in other parts of the library, disturbing patrons with their noise, and banging on the windows in the café area to distract the people in the café
- Trustees agreed that this behavior is unacceptable
- Bernadette would like parents to register middle schoolers for library programs in order to have them unattended in the building. There would be no cap for middle schoolers, but this would ensure library staff can contact parents when there are behavior issues. Trustees liked this idea but are concerned that it will not be enforceable
- Laura suggesting having the middle school safety officer or a police officer stop by on some days once the next school year starts this fall. Bernadette will research this.
- Bernadette would like to hold a parents info meeting to talk about the history of the after school programs, where the problem developed, and what the trustees would like to do to fix the issues. This will be a public meeting so that more than two trustees can be in attendance. One of the attending trustees will take minutes.

Laura Howard made a motion al allow the friends to put out a collection box for suggested donations during the yoga event. Amy seconded. All in favor.

**Nicole Buckley called the meeting to a close at 8:18pm.**