

Bellingham Library Board of Trustees

Meeting Minutes

Present: Bernadette Rivard, Sue Garten, Amy Bartelloni, Russell Lafond, and Alyssa Perry

Absent: Laura Howard

Location: History Room, Bellingham Public Library

Called to order 7:11pm

Submitted by Alyssa Perry

Thursday, July 9th, 2015Next meeting: Thursday, August 13th, 2015**Motions:****Motion by Lafond to approve the minutes from June. Seconded by Garten. Unanimous vote.****Approval of Library Invoices FY2015**

	6/25/15	6/30/15 (7/7/2015)	7/9/2015
Building Maint & Supplies			
Books & Periodicals	5209.41	9243.58	3983.29
Dues & Memberships			17517.00
Electricity & Gas	162.58	126.06	
Equipment Maint Costs	301.09		183.37
Gift Fund			
In State Travel	151.24		
LSTA			
Building Maintenance Costs	2308.36		
Postage	138.69		
Parking Lot Maintenance	919.00		
Professional Development			
State Aid - Professional			97.13
State Aid - Equipment			
Office & Janitorial Supplies	696.68	932.68	81.05
Technical Maint Services	270.00	117.33	3660.48
Users Fees	36.08		
Total	10,193.13	10,419.65	25,522.32

NEW BUSINESS

- Vacation carryover approval.
- Mobile app proposal for the library being taken into consideration. Will get in touch with Friends to see if they are up for raising the money for it. Considering a one year trial.

DIRECTOR'S REPORT

- Discussed the renovation of the parking lot and how the issues regarding relocating the gas line near the access road were resolved.
- Discussed the carpet replacement indoor/outdoor carpet. Bernadette will get quotes for the next meeting so that a decision can be made. Perhaps purchasing a good carpet cleaner in the future.
- Discussed the shed and how we need storage space. Will wait until the parking lot is done.
- Discussed the parking lot restriping and handicapped signs. DPW won't paint lines. Bernadette will wait until the parking lot is finished and get quotes. Four total handicapped spaces, one needs to be van accessible.
- Discussed how we are going to wait until the beginning of September to go out for the bid for the YA renovation. This will get us enough time to have a firm number for the October 14th town meeting. Project revisions are completed.
- The network will be expanded to include the integration with the Evergreen library catalog. Live soon to help recommend similar books by series, author, or similarity. User friendly interface.
- The library phone system is still being worked on for optimal configuration and sound quality.
- The customer experience in the digital age grant is in progress. Bernadette will attend trainings on public access and staff computers in July and August.
- Our web designer has begun designing the TV display. Bernadette will get in touch with her to finalize the design.

Motion made by Garten to approve carryover. Seconded by Lafond. Unanimous vote.

Adjourn 8:11