

Bellingham Library Board of Trustees

Meeting Minutes

Thursday, July 23rd, 2015

Present: Bernadette Rivard, Sue Garten, Amy Bartelloni, and Alyssa Perry

Absent: Laura Howard, and Russell Lafond

Location: History Room, Bellingham Public Library

Called to order 7:00pm

Submitted by Alyssa Perry

Next meeting: Thursday, August 13th, 2015

Motions:

Motion by Garten to approve minutes from July 9th. Seconded by Bartelloni. Unanimous vote.

Approval of Library Invoices FY2015

	7/23/15
Building Maint & Supplies	
Books & Periodicals	2057.66
Dues & Memberships	
Electricity & Gas	129.00
Equipment Maint Costs	
Gift Fund	
In State Travel	
LSTA	
Building Maintenance Costs	
Postage	
Parking Lot Maintenance	431.91
Professional Development	
State Aid - Professional	
State Aid - Equipment	
Office & Janitorial Supplies	197.66
Technical Maint Services	
Users Fees	326.78
Total	3143.01

NEW BUSINESS

- Community room reservation and fee revision. We have been having some issues with groups not being out of the community room at closing time. Adding a section to the reservation form that says "I understand the library reserves the right to charge the individual submitting the request the \$40 outside of library hours room fee if the meeting does not end by the library closing time."

DIRECTOR'S REPORT

- Parking lot expansion bids came in. DPW checked references and recommends we go with low bidder.
- The handicapped signs have been installed and we have received a quote of \$850 from Parking Lines LLC, the company recommended by the DPW.
- YA renovation updates: the architect has recommended that we not close the bidding process until mid to late September to not lose out on contractors. Matt Fernandes, our liaison to the Finance Committee, attended the meeting. Talked about getting a second estimate soon. We need a number for what the friends are going to put in. Discussion concerning YA renovation numbers for the FINCOM meeting. Matt will get back in touch after Monday to let us know what is happening.

Motion made by Garten to approve low bidder P.M Zilioli, Inc. of Upton, MA. Seconded by Bartelloni. Unanimous vote.

Motion made by Garten to pay up to \$850 to Parking Lines, LLC to paint parking lot upon completion of parking lot expansion. Seconded by Bartelloni. Unanimous vote.

Motion made by Garten to spend up to \$750 for an estimate for the YA renovation at the discretion of the director. Seconded by Bartelloni. Unanimous vote.

Adjourn 7:55