

Bellingham Library Board of Trustees

Meeting Minutes

Submitted by Nicole Buckley

Thursday, October 13, 2016

Present: Staff-Bernadette Rivard Board- Sue Garten, Amy Bartelloni, Alyssa Perry, Nicole Buckley, Laura Howard, Denis Fraine

Absent: none

Location: Main Room Bellingham Public Library

Next meeting: Thursday November 10, 2016

Called to order at 7:01 by Sue Garten

Approval of Library Invoices of FY 2017

	9/29/16	10/13/16
Building Maint & Supplies		
Books & Periodicals	6209.80	4821.83
Dues & Memberships	860.00	
Electricity & Gas	14.92	271.42
Equipment Maint Costs	920.13	
Gift Fund		
In State Travel		
MA/ME Grant		
Building Maintenance Costs		
Postage		21.82
Professional Development	525.00	
State Aid - Professional		
State Aid - Equipment		
Office & Janitorial Supplies	1026.13	71.27
Technical Maint Services	336.00	108.84
Users Fees	350.41	
Total	10,242.39	5295.18

Motion by Amy Bartelloni to approve the minutes as presented from September 8, 2016. Seconded by Sue Garten. All in favor. Unanimous Vote.

Denis Fraine stated that we are waiting for the full blown estimate from the disaster recovery company, Brian J Day, and that should be in any day now. The car owner insurance company will be responsible and cover the cost to repair the building to its original condition. Our adjuster was there as well. If the amount is less than \$ 25,000 it does not need to go out to bid. Also, we discussed the possibility of adding windows the room.

Sue Garten and Laura Howard expressed concern about not being able to open up the community room until repairs are complete. Bernadette shared that both the Milford Public Library and the Senior Center reached out and offered the use of their facilities. The calendar will be updated, and those already registered will get an e-mail update.

- Telescope Programs to be held at the Senior Center for now, the telescope is on display to garner interest.
- Children's programs such as Ring A Ding, Alphabits, and Book Babies are being help in the teen room and the space is tight, perhaps putting a limit to registration would help.
- Spooky Bingo needs a dark area, may need to be cancelled. Edible Haunted Houses could be done at the Senior Center

The library is considering the possible use of jersey barriers that are available in Bellingham, while waiting for a more permanent solution. Bernadette will look into ordering curbstones, even though

there will be an issue with plowing/snowplowing, they will have to work around it for safety's sake. Bernadette will look into aesthetic barrier; such as a sculpture, as a permanent solution.

The Children's Room renovations will be put on hold for now until the Community Room is fixed.

Concerns over the safety of the middle school children in the parking lot and outside on the library grounds is an ongoing issue. Bernadette will draft a letter to Mr. Marano asking for reminders to be given to the Bellingham Middle School students/parents about being safe in the parking lot and outside spaces

The 6th graders attended a field trip at the library to learn about the resources available to them.

The Veteran's Day Ceremony to be held on Saturday the 12th of November instead of Friday November 11th. It will be held in the adult area, patrons needing a quiet space will be directed to use the teen room where staff members will be on hand to assist.

The Friends of the Library cancelled the Treasures in the Trunk Event as only a limited amount of people signed up to participate, and they are postponing the book sale due to the status of the Community Room. Raffles will be held and are in the works now. The Friends received a donation from Rockland Trust to fund Children's Programs. Mr. Steve will mention this to patrons in his calendar and Bernadette will make mention on Facebook.

FinComm is looking for a quote for whole building renovations, our 5 year plan. Bernadette is working on that currently. The 300th anniversary of the town is in 2019 and that would be a great date to aim for in regards to the completion of renovation projects.

Discussed possible trainings for staff to be offered, such as disaster trainings, CPR/First Aid.

Meeting adjourned by Sue at 8:45