

Bellingham Library Board of Trustees

Meeting Minutes

Submitted by Alyssa Perry

Thursday February 23, 2017

Present: Staff- Bernadette Rivard

Board- Sue Garten, Laura Howard, Amy Bartelloni, and Alyssa Perry

Absent: Nicole Buckley

Location: Bellingham Public Library

Next meeting: Thursday March 9, 2017

Meeting called to order at 7:00 by Sue Garten.

Approval of Library Invoices FY2017

	1/26/2017	2/9/2017	2/23/2017
Building Maint & Supplies		105.27	56.97
Books & Periodicals	4,596.20	5,104.72	2,909.38
Dues & Memberships			
Electricity & Gas		1,724.22	
Equipment Maint Costs	576.19		106.19
LSTA Mind in the Making	2,341.63		4,372.83
Gift Fund		4,854.00	
In State Travel	71.04	28.32	
MA/ME Grant	66.65	100.00	80.82
Building Maintenance Costs			8.07
Postage	47.00	21.81	
Professional Development		560.00	
State Aid - Professional	2,229.85		1,050.00
State Aid - Equipment			
Office & Janitorial Supplies		344.57	727.73
Technical Maint Services	37.77	373.04	
Users Fees	486.08	321.67	270.97
Total	10,452.41	13,537.62	9,582.96

Motion by Amy Bartelloni to approve the minutes as presented from January 12, 2017. Seconded by Sue Garten. All in favor. Unanimous Vote.

Community room and kitchen repair update: The following things remain to be done; and electrician will test the fridge, dishwasher, and microwave all on one circuit and make sure everything works out. There is a small edge of the carpet near the entrance to the kitchen that is over the threshold and needs to be fixed. A security camera will be installed on the front siding. A new picture hanging system will be purchased and installed.

We discussed the possibility of having recycling programs at the library (such as using plastic bags to make mats for the homeless)

Children's Room Update: We have sent out a Request for Quotes to four companies that are on the MHEC contract. One company said they would come and visit but have not set up a date yet.

Jim will be repainting most of the blue areas of the room with a fresh coat of paint to refresh the entire room. Steve and Bernadette have been consolidating collections so that they take up less space when the time for moving them comes. School teachers have given opinions on which collections they would like to see.

The Trustee's revisited the tuition reimbursement policy to draft.

Motion made by Amy Bartelloni to have a Food for Fines week the first week in April; April 3 – 8. Seconded by Laura Howard. All in favor. Unanimous Vote.

Motion made by Sue Garten to change the Audio DVD and CD to six titles max, and a \$5 maximum fee. Seconded by Amy Bartelloni. All in favor. Unanimous vote.

Steve is working with the bronze artist to get the "Remembering Indy" project off the ground. We have a contract for the artist, and are working on discussing the fundraising program with the Friends.

March 25th is the date of the Mind in the Making speaker. We have 27 people registered for the event. We'd like to get at least 80 people to attend. Looking into ways to expand the attendance. We will most likely open it up to other librarians and educators that we can reach through a statewide list.

We are still working on a complete weeding before the booksale in April. The book sale will be in late April. The last weekend. 4/25.

The community room repair is just about complete. The picture hanging system has been ordered, and as soon as it is received Jim will install it and the community room repair is complete.

Meeting adjourned by Sue Garten at 7:45 PM