

Bellingham Library Board of Trustees

Meeting Minutes

Submitted by Alyssa Perry

Thursday, September 10th, 2015

Present: Bernadette Rivard, Sue Garten, Amy Bartelloni, Laura Howard, Russell Lafond, and Alyssa Perry

Absent: -----

Location: History Room, Bellingham Public Library

Next meeting: Thursday, October 8th, 2015

Called to order 7:05 pm

Motions:

Motion by Howard to approve the minutes from August 13th and August 27th. Seconded by Garten. Unanimous vote.

Approval of Library Invoices FY2015

	9/10/15	
Building Maint & Supplies	64.32	
Books & Periodicals	1466.07	
Dues & Memberships		
Electricity & Gas		
Equipment Maint Costs		
Gift Fund		
In State Travel		
LSTA		
Building Maintenance Costs	1605.24	
Postage		
Parking Lot Maintenance		
Professional Development	40.00	
State Aid - Professional		
State Aid - Equipment		
Office & Janitorial Supplies	513.70	
Technical Maint Services		
Users Fees		
Total	3689.33	

NEW BUSINESS

- Parking Lot
- YA Renovation Implementation
- Mobile Landing Device Application, Agreement & Policy – 1st reading
- Local History Collection Policy
- Barbara Selvitella

DIRECTOR'S REPORT

- Talked about the parking lot expansion and how we would like to have lines painted in front of the stairs so that no one will park there. Also adding a sign for the winter months when the lines cannot be seen. Leftover money will be able to get curb stones for both areas. New lights are going to be installed in the new back lot. Quote is being updated. Possibly closing the library on a Saturday to get everything done faster.
- Talked about an idea for a future drive-by book drop. Outside book drop where people can just drive in, drop their books, and leave without having to park and get out of their cars. Possibly using the parking space to the left of the statue to have people pull in, drop it off, and back out and leave. Future Eagle Scout looking for something to do perhaps.
- Carpet replacement is September 25th
- Once the grass grows in, we have to see where and when we will be able to get a shed.
- Talked about the YA Renovation. The Finance Committee voted unanimously to recommend this project at town meeting. The bids are due September 30th

- The mobile device lending policy is being finished up on step five chrome books and five Samsung galaxy tablets that we purchased at the end of last fiscal year. The chrome books will be used in the after school café. The equipment will be available for in library use checkout.
- Discussed the Local History Collection Policy. Beginning to work on the local history room. The first step is to have a policy outlining the types of materials that comprise the local history collection.
- Barbara is on a list for a kidney transplant. Talked about giving a donation for her.

Motion made by Garten to approve the Mobile Device Lending Policy with the edit. Seconded by Lafond. Unanimous vote.

Motion made by Garten to approve the first reading of the Local History Collection Policy. Seconded by Bartelloni. Unanimous vote.

Adjourn 8:33