

Bellingham Library Board of Trustees

Meeting Minutes

Submitted by Alyssa Perry

Thursday, November 12th, 2015

Present: Bernadette Rivard, Sue Garten, Amy Bartelloni, Laura Howard, and Alyssa Perry

Absent: Russell Lafond

Location: History Room, Bellingham Public Library

Next meeting: Thursday, December 3rd, 2015

Called to order 7:07 pm

Motions:

Motion by Garten to approve the minutes from October 8th. Seconded by Bartelloni. Unanimous vote.

Approval of Library Invoices FY2015

	10/22/15	11/12/15
Building Maint & Supplies		
Books & Periodicals	3340.74	4703.56
Dues & Memberships		
Electricity & Gas	169.06	239.12
Equipment Maint Costs	149.69	355.20
Gift Fund		
In State Travel		180.32
LSTA		100.00
Building Maintenance Costs		
Postage		
Parking Lot Maintenance	3911.00	
Professional Development		
State Aid - Professional	1600.00	
State Aid - Equipment		
Office & Janitorial Supplies	217.65	655.83
Technical Maint Services	875.00	
Users Fees	458.38	628.96
Total	10,721.52	6,872.99

NEW BUSINESS

- Approved draft of parking lot sign.
- The bid for the YA Renovation Implementation update appeared in the Central Register today. There are three companies that have requested bid sets so far.
- We need to update the out of state lending policy update – 1st reading to reflect a circumstance that we had not yet run into. A person from Rhode Island with an Uxbridge library card requested Bellingham as their pickup location for the book they had on hold. Proposal to add this statement to our Out of State lending policy: “As the Bellingham Public Library does not lend to out of state residents (unless they work in the Town of Bellingham,) out of state residents with cards from other C/W MARS libraries may not borrow from, or pick up items from other libraries at, the Bellingham Public Library.”
- The app from AppTime has been approved by Apple. Brian is putting some finishing touches on it. Freegal is offering us a six month subscription for \$2,400, starting January 1st. We are going to try it out and make sure it is a good purchase before going with a full year subscription. Will probably know by March whether to keep it or not.
- FY17 budget first draft was included in the meeting materials. Voting on it at the next meeting on December 3rd.

DIRECTOR'S REPORT

- The shed from Macy is going to be moved by the builders for only \$500.
- Mobile devices and hotspot lending is still in progress.

- We have extensively weeded the nonfiction section in preparation for the book sale. Many books in the medical and travel section that were more than five years old have been deleted. Cecily will be looking for replacements for crucial titles in those subject areas.
- STEM Grant proposals such as a school outreach – working with key school staff to expand the opportunities to collaborate with all of the Bellingham Schools to improve student achievement in all grades. Community outreach and offsite programming, adult programs, after school programs, etc.
- We are on track for the FY16 budget. Copy was included in the meeting materials.

Motion made by Garten to approve the 1st Reading of the Out of State Lending Policy. Seconded by Howard. Unanimous vote.

Adjourn 8:17