

Bellingham Library Board of Trustees

Meeting Minutes

Submitted by Alyssa Perry

Thursday, January 14th, 2016

Present: Bernadette Rivard, Sue Garten, Amy Bartelloni, Laura Howard, and Alyssa Perry

Absent: Russell Lafond

Location: History Room, Bellingham Public Library

Next meeting: Thursday, February 11th, 2016

Called to order 7:04 pm

Motions:

Motion by Garten to approve the minutes from December 3rd. Seconded by Bartelloni. Unanimous vote.

Approval of Library Invoices FY2015

	12/17/15	12/03/15
Building Maint & Supplies		19.17
Books & Periodicals	7,195.90	6,915.83
Dues & Memberships	68.00	
Electricity & Gas	902.74	339.18
Equipment Maint Costs		579.79
Gift Fund		
In State Travel		344.78
MA/ME Grant		
Building Maintenance Costs		195.00
Postage	49.00	
Parking Lot Maintenance		500.00
Professional Development	400.00	
State Aid - Professional	566.64	
State Aid - Equipment		
Office & Janitorial Supplies	264.92	981.48
Technical Maint Services		
Users Fees	305.59	347.48
Total	9,755.79	10,222.71

NEW BUSINESS

- The temporary YA space is set up in the rear of the library for the time being during the renovation. We have selected a few carpet choices for the new YA room so that new furniture will be easier to select once the carpet is in place. We discussed letting the kids have a say in which carpet they would like in the space best, and then allowing the furnishings committee to make the overall final decision. Discussed budgeting for the YA furnishings.
- We discussed setting a fundraising goal for the furnishings and equipment that will be bought for the new YA room. Bernadette has purchased a dry-erase thermometer fundraising goal chart that we are going to put out in the library with a jar for people to make small (or large) donations that will be dedicated to the project.
- Discussed an update to the smoking policy. We have been having issues where people have been smoking near the entrance to the library. We will replace the trash can with one that does not have an attached ash tray. Updating the current policy to one where people are allowed to smoke in their vehicles as long as they are at least 25 feet from the building.
- Going to enforce the no food and drink policy in the children's room, unless otherwise stated that food and drink will be served as a part of an event. Talked about refreshing signs to display to parents and children reminding them not to bring food and drink into certain areas.

DIRECTOR'S REPORT

- Discussed progress on building and grounds. The shed has been delivered from Macy and has been helpful in the beginning of the renovation progress. The new shed has also allowed for us to store seasonal tools to clear up space in the exterior for some furnishings during the renovation. The new Library Parking Only

sign has been installed and looks great. We have has a small roof leak during the first minor snow storm of the winter near the new book display. Cook's Roofing has repaired the leak and hopefully will hold throughout the rest of the winter. The library will be closed on Monday for everyone except construction.

- Alan Melchior from Brandeis will be coming to the library staff meeting next Wednesday to give up to date goals for the Cornerstones of Science grant. Also requesting the grant cover for the purchase of an NVBOT 3D printer. Much more robust model and future use in the café area. The printer even has a webcam so people can watch their items being printed.
- LSTA grant application. Establish or enhance play places for children 0 – 6 years old in libraries. Early learning and social interaction. Renovate the toddler play area.
- Computers/Technology. People have been downloading the new library app. We have started Freegal music streaming this month.

Motion made by Garten to add the language in the report to the smoke & tobacco policy. Seconded by Howard. Unanimous vote.

Motion made by Perry to approve the Bellingham Public Library annual report for 2015. Seconded by Howard. Unanimous vote.

Adjourn 8:36