

Submitted by: Laura Howard  
Present: Library Board: Nicole Buckley, Chair, Carol Bird, Vice Chair  
Laura Howard, Secretary and Sue Garten  
Library Staff: Bernadette Rivard, Director

Location: Library Historical Room

Next meeting: December 1, 2022

Meeting called to order at 7:03 pm by Nicole Buckley, Chair.

**A motion to approve the meeting minutes submitted by Laura Howard for October, 2022, was made by Carol Bird, the motion was seconded by Sue Garten. All were in favor and the motion passed.**

Bernadette Rivard presented and reviewed the Director's Report as submitted November 10, 2022.

There have been four applicants for the Children's Librarian position. First round interviews are to be held on November 17th at 4:30pm. Second round is slated for December 1st at 5:00 pm with the December Library Board meeting to follow.

The joint meeting with the Board of Selectmen is on November 21st with a time TBD to appoint a new trustee.

The Story Walk should be delivered this month.

Town meeting is the 16th at 7:30pm

The Board discussed a transition plan and programming for the time when Mr. Steve leaves and the new librarian begins work.

The Board discussed the budget for both FY23 and FY24. The 'bottom-up' recommendation contained in the Budget Policy Statement issued by the Board of Selectmen on October 27, 2022, was reviewed with respect to the mandated Municipal Appropriation Requirement (MAR).

The Open for Business Grant funds have come in and we have started to purchase materials and schedule programming.

**A motion to accept the first reading of the Draft Policy on Going Fine Free was made by Sue Garten, the motion was seconded by Nicole Buckley. All were in favor and the motion passed.**

The meeting was called at 8:00 by Nicole Buckley.