

Bellingham Library Board of Trustees
Meeting Minutes for Thursday, November 19, 2020

Submitted by: Laura Howard

Present: Library Board: Carol Bird, Chair, Amy Bartelloni, Vice Chair,
Laura Howard, Secretary,
Nicole Buckley, Sue Garten
Library Staff: Bernadette Rivard, Director

Location: Remote Zoom meeting

Next meeting: December 10, 2020

Meeting called to order at 7:05 pm by chair, Carol Bird.

The minutes from October will be put forth for approval at next month's meeting due to a clerical error. They will be reviewed along with this month's minutes in December.

The financial report submitted by Bernadette Rivard and shown in the meeting materials was read and reviewed by the Board.

Bernadette Rivard read through the Director's Report submitted on November 16th, 2020.

Study room reservations began on November 3rd. Use has been minimal at this point.

The Board reviewed responses to the community survey. The top one or two trends pertaining to time were for Saturday hours and the extension of evening hours. The proposed hours to starting January 4th are:

Monday, Tuesday, Thursday 11-5

Wednesday 11-8

Friday, Saturday 10-3

A motion to approve the proposed hour change as long as no new restrictions or mandates are implemented by the state with regard to Covid-19 restrictions, was made by Amy Bartelloni, the motion was seconded by Carol Bird. All were in favor and the motion passed.

The Board discussed future program planning at the library that can be done remotely and engage the community. Ideas for a genealogy program, SAT prep and author discussions were presented.

Museum passes put forth in the community survey will be looked at once 2021 begins. Flipster as a platform for magazine subscriptions was discussed. The Board reviewed subscription purchases.

A motion to approve the subscription to Hoopla, Creative Bug and Consumer Reports was made by Nicole Buckley, the motion was seconded by Carol Bird. All were in favor and the motion passed.

Repairs to the chiller and boilers were discussed as well as the proposals for said work.

A motion to approve the action plan for FY22 was made by Carol Bird, the motion was seconded by Amy Bartelloni. All were in favor and the motion was passed.

The Board discussed the budget as set forth in the narrative and spreadsheet submitted by Bernadette. The final discussion will be at our meeting on December 10th. There seems to be a need for a waiver from the MLBC again as we will not meet the MAR but we do show an increase in our budget which should result in the waiver being granted. Our budget is set to increase by 4.86%.

The Board discussed repair to the fencing around the cartwheel statue in the front of the library. Fencing that surrounds the statue was damaged by a private vehicle as well as a town plow. Bernadette has been in discussions to remove the fence and place bollards.

A motion to fund statue protection plans up to \$2300 was made by Carol Bird, the motion was seconded by Amy Bartelloni. All were in favor and the motion was passed.

The meeting was adjourned by Carol Bird, Chair at 7:53 pm