

Bellingham Library Board of Trustees  
Meeting Minutes for Thursday, October 08, 2020

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Submitted by: Laura Howard

Present: Library Board: Carol Bird, Chair, Amy Bartelloni, Vice Chair,  
Laura Howard, Secretary,  
Nicole Buckley and Sue Garten  
Library Staff: Bernadette Rivard, Director

Location: Remote Zoom meeting

Next meeting: November 12, 2020

Meeting called to order at 7:00 pm by chair, Carol Bird.

**A motion to approve the Bellingham Public Library Board of Trustees September minutes was proposed by Sue Garten, the motion was seconded by Nicole Buckley. All were in favor and the motion passed.**

The financial report submitted by Bernadette Rivard and shown in the meeting materials was read and reviewed by the Board.

Bernadette Rivard read through the Director's Report submitted on October 6, 2020.

The Board opened a discussion of opening up a single person study room once a day.

**A motion to approve the Five Year Plan was made by Carol Bird to open up the study room to single use once a day. The motion was seconded by Amy Bartelloni. All were in favor and the motion passed.**

Bernadette proposed and the Board reviewed a draft survey for public input.

**A motion was made to close the Friday after Thanksgiving and close Christmas and New Year's Eve was made by Sue Garten. The motion was seconded by Carol Bird. All were in favor and the motion passed.**

Bernadette reviewed the FY2021 budget to date.

The Board reviewed the needs for our HVAC project in light of input by the Capital Improvements Committee. Amy Bartelloni and Bernadette Rivard expressed concern with collecting funds for the heating system if not done in this fiscal year. The need for air conditioning is more dire but both will need to be replaced.

Bernadette will have a draft FY2022 budget prepared for the November meeting.

Discussion of the FY21 Action Plan for the MBLC was tabled until our next meeting in November. It is due December 1, 2020.

**A motion was made to open the library meeting space for groups of under 10 people at the discretion of the library director from 8-10am by Amy Bartelloni. The motion was seconded by Sue Garden. All were in favor and the motion passed.**

The meeting was adjourned by Carol Bird, Chair at 8:09 pm