Meeting Minutes
August 14, 2019

MEETING LOCATION: DOWNSTAIRS MEETING ROOM – MUNICIPAL CENTER

Members Present at the Meeting
Brian T. Salisbury (BS), Chairman
Peter C. Pappas (PP), Vice Chairman
Kelly Grant (KG), Secretary
Kelly McGovern, (KM), Member
Liz Berthelette (LB), Member

Other Present at the Meeting:
James S. Kupfer (JSK), Town Planner and Zoning Compliance Officer

Absent:
Dcn Martinis (DM)

BS opened the meeting at 6:35 p.m.

JSK handed out the master plan survey results compiled at this point. He stated that the survey is still being distributed and the goal is to get 350 to 400 responses. The two weeks brought in over 200 responses and JSK will send out email blasts in September in hopes to garner another 100 participants. The Committee reviewed the results to date.

JSK reviewed the master plan update revised schedule. JSK explained that in September the Metropolitan Area Planning Council will attend the meeting to conduct a visioning and goal setting exercise. In October a consultant will come discuss the recertification of the Housing Production Plan and then in November we will return to economic development.

JSK then reviewed the Economic Development Action Plan completed in 2018. The Committee reviewed the existing conditions chapter and examined the findings and recommendations. The Committee then reviewed the 2010 economic development master plan chapter and discussed which strategies are still relevant today. The Committee offered chapter development guidance to JSK. The Committee discussed, among other things, adding initiatives that could allow for strategic development to grow the tax base but also improve the quality of life and that quality of life should be highlighted throughout the chapter more so than additional development. LB recommended the Committee be sure to review ways in which the Town could remain stable during the potential of another recession. The Committee also discussed many areas where zoning could be modified to align infrastructure with uses and how traffic is a going to be an underlining issue that will impact all chapters.

JSK was directed to begin a draft chapter for the Committee's review in November.

The Committee reviewed the draft minutes of March 13, 2019, May 8, 2019 and June 5, 2019.

Motion by BS to approve the draft minutes of March 13, 2019, May 8, 2019 and June 5, 2019. Seconded by KG. Vote: 5-0 in favor.

KM: Motion to adjourn. PP: Second. Vote: 5-0 in favor.

Meeting Adjourned at 8:45 p.m.
June 5, 2019

Minutes Accepted on: 12-11-19

(Date)

Brian T. Salisbury

(Prepared by: Jim Kupfer)

Peter C. Pappas

Kelly Grant

Kelly McGovern

Don Martinis

Liz Berthelette