Meeting was called to order at 7:00 pm by Amy Bartelloni.

Amy made a motion to approve the minutes from the September meeting. Nicole seconded. All in favor.

Approval of Library Invoices FY2019

<table>
<thead>
<tr>
<th></th>
<th>9/12/19</th>
<th>9/26/2019</th>
<th>10/10/2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Building Maint &amp; Supplies</td>
<td>140.58</td>
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<td>79.30</td>
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<tr>
<td>Books &amp; Periodicals</td>
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<td>8002.76</td>
<td>2523.51</td>
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<tr>
<td>Dues &amp; Memberships</td>
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<tr>
<td>Electricity &amp; Gas</td>
<td>139.56</td>
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<tr>
<td>Equipment Maint Costs</td>
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<tr>
<td>Gift Fund</td>
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<td>In State Travel</td>
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<td>Building Maintenance Costs</td>
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<td>Postage</td>
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<tr>
<td>Professional Development</td>
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<tr>
<td>State Aid - Professional</td>
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<td></td>
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</tr>
<tr>
<td>State Aid - Supplies</td>
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<td></td>
</tr>
<tr>
<td>Office Supplies</td>
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<tr>
<td>Janitorial Supplies</td>
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<td>213.57</td>
<td>579.23</td>
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<tr>
<td>Technical Maint Services</td>
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<td>109.30</td>
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<tr>
<td>Users Fees</td>
<td>801.03</td>
<td>825.83</td>
<td>400.47</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>9,024.83</strong></td>
<td><strong>9936.28</strong></td>
<td><strong>5934.90</strong></td>
</tr>
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</table>
Correspondence: Partnership with the Census Proposal
- Trustees and Bernadette okay with a partnership with the following limitations.
- Will not agree to signs on the lawn.
- Hosting a recruiting table – will agree with them booking a library meeting space (room) for times they want to request to do some job recruiting. No recruiting in the parking lot or in the middle of the library floor.
- Access to public computers okay.
- Sharing dates of Census activities on the library calendar is okay.
- No email campaigns.
- Library may share their social media they create per our discretion.
- Bernadette to draft a policy based on the limitations stated above for approval at the November trustees meeting.

Conference room
- Third bookcase was also damaged. Refused shipment for a refund, and money will go back to the gift fund.
- Will order one more black cabinet for the conference room to store the rest of our documents.

History room
- We need to get the town carpenter to repair the damaged book case since it isn’t being replaced.

Cafe
- So far, no big issues.
- A monthly email is going to parents – what went well, what needs improvement.

State aid report
- Was mailed and received by MBLC.

Strategic plan
- Was accepted by the MBLC.
- Bernadette preparing a full doc on FAQs based on survey responses. Some responses will be featured on Facebook.

Capital Plan
- Bernadette submitted plan to town for $35K for painting the interior and exterior of building.
- Siding project – will see if BVT can do it but will depend on the timeline.

Bylaw review
- Amy Bartelloni made a motion to renew the current Bylaws of the trustees. Carol Bird seconded. All in favor.
300th Anniversary
- Bernadette shared the book cover design mockup.
- Will use the design as the basis for a promotional postcard.

Computers/Tech
- Copier contract has expired – Bernadette will write an RFP.

Friends & Library Anniversary
- Anniversary event was a great success with about 75 people attending. There were 45 photo entries.
- Art/photo show concert could be an annual spring program.
- Next fall could have a beer tent/book sale.

Tree maintenance
- The trees were cut last week as planned; all looks good.

Staffing
- Reviews starting shortly.
- Bernadette wants to start doing them in the fall instead of the spring.
- Discussed roles/salary in relation to budgeting.

Meeting was called to a close by Nicole at 7:56 pm.