**COA Meeting Agenda December 12, 2023 @ 11:00am**

1. **Call Meeting to Order** (Kay Page)

2. **Secretary's Report** (Brenda Griffin)

a. Approval of minutes from last meeting

3. **Treasurer's Report** (Tina Arsenault)

a. Disclosure of current COA financials

4. **Chairman's Report** (Kay Page)

5. **BESG Update** (Bill Eltzroth)

6. **Director's Report** (Josie Dutil-Executive Director)

* Dining room tables/chairs

7. **Other Business**

* **Denis Fraine-**Kitchen Update

8. **Public Segment**