MEETING MINUTES
BELLINGHAM LIBRARY TRUSTEE MEETING

Date: December 14, 2023
Time: 7:03
Meeting called to order by: Sue Garten, Chair

IN ATTENDANCE
Library Board: Sue Garten-Chair, Macala Lamour-Vice Chair, Laura Howard, Carol Bird
Library Staff: Bernadette Rivard
Absent: Nicole Buckley-Secretary

APPROVAL OF MINUTES
Macala noted a clerical error. Meeting minutes not approved. Bernadette will correct error for review next month.

FINANCIAL REPORT-(SHARED IN MEETING MATERIALS)
-Reviewed
-Signed bills

DIRECTOR’S REPORT-(SHARED IN MEETING MATERIALS)
-HVAC system replacement plan discussed. One more quote to be obtained. Discussed potential timeframes and plans for the week the system gets replaced.
-Budget - on target. FY25 budget request is a 2.86% increase over FY24.
-State aid - First state aid payment received.
-Staff-Interviews underway for custodian position.
-MBLC Action plan - accepted by MBLC.
-FY2026 Strategic Plan - Brainstormed approaches for surveying the community.
- Upcoming Programs - Discussed a variety of new ongoing and special programs in the next few weeks, including an indoor veggie growing session.
- Library Speakers Consortium - Laura Howard made a motion for up to $2500 to fund the Library Speakers Consortium for 2024. Macala seconded. All in favor. The motion passed.

**ADJOURNMENT**
Motion to adjourn was made by Sue Garten at 7/51

**NEXT MEETING**
The next meeting will be held on January 11, 2024.