

**REPORT AND RECOMMENDATIONS  
OF THE  
FINANCE COMMITTEE**

**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF BELLINGHAM**



**SPECIAL TOWN MEETING**  
Wednesday, October 14, 2015  
7:30 p.m.

**BELLINGHAM HIGH SCHOOL**

**FINANCE COMMITTEE**

John Allam, Chairman  
Matthew J. Fernandes, Vice Chairman  
Joseph E. Collamati, Jr.  
Kevin Keppler  
Alexander Elliott  
Kelly Grant

**CAPITAL IMPROVEMENT  
COMMITTEE**

Roland A. Lavalley, Chairman  
Alexander Elliott  
Matthew Fernandes  
Joseph E. Collamati, Jr.  
Jerald A. Mayhew

**MODERATOR**

Richard Singleton

**TOWN CLERK**

Ann L. Odabashian

**BOARD OF SELECTMEN**

Michael J. Soter, Chairman  
Jerald A. Mayhew, Vice Chairman  
Donald F. Martinis  
Michael J. Connor  
Daniel M. Spencer

**SCHOOL COMMITTEE**

Michael Carr  
Jennifer L. Altomonte  
Mark J. Flannery  
Melissa Jacques  
Michael J. Reed, Jr.

**TOWN ADMINISTRATOR**

Denis C. Fraine

**CHIEF FINANCIAL OFFICER**

Christopher Laviolette

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## **TOWN MEETING GLOSSARY**

<b>CHERRY SHEET</b>	A financial statement from the State that itemizes State aid and assessments to the Town.
<b>ENTERPRISE FUND</b>	A fund where expenditures are restricted for operating, capital and debt costs of a particular service (such as water, sewer and trash). It allows a community to recover the total costs of a service through user fees or the user fees may be supplemented by taxation. The budget for an enterprise fund is not autonomous, it must be voted annually at Town Meeting. An enterprise fund balance can be carried over from year to year.
<b>FISCAL YEAR</b>	The Town operates on a fiscal year that begins on July 1 and ends on June 30.
<b>FREE CASH</b>	Funds certified by the state as appropriated in previous years but not expended. It can result from higher than anticipated revenue receipts and/or lower than anticipated expenditures.
<b>OVERLAY RESERVE</b>	A Board of Assessors fund used to cover tax abatements and statutory exemptions.
<b>RESERVE FUND</b>	A Finance Committee fund used for extraordinary and unforeseen expenditures during the year.
<b>REVOLVING FUND</b>	A fund created to allow specific programs to use fees collected to defray the expenses of the program. A revolving fund does not have to be appropriated each year. However, the fund does have to be reauthorized annually at Town Meeting.

**COMMONWEALTH OF MASSACHUSETTS  
TOWN OF BELLINGHAM**

**THE FINANCE COMMITTEE'S RECOMMENDATIONS TO TOWN  
MEETING**

**ARTICLE 1. AMEND ARTICLE 1 - FY 2015 BUDGET**

To see if the Town will vote to amend Article 1 of the 2015 May Annual Town Meeting by reducing, adding to, deleting, amending appropriations or transferring funds from various sources into items within Article 1; or act or do anything in relation thereto.

(By: Board of Selectmen)

***RECOMMENDED by the Finance Committee and funding as listed below:  
Vote: 5/0***

	<b>Department</b>	<b>Amount Requested</b>	<b>Funding Source :</b>
<b>122</b>	<b>Selectmen- Salaries</b>	<b>\$ 615.00</b>	<b>Taxation</b>
<b>123</b>	<b>Town Administrator Salaries</b>	<b>\$1,860.00</b>	<b>Taxation</b>
<b>135</b>	<b>CFO Salaries</b>	<b>\$2,150.00</b>	<b>Taxation</b>
<b>137</b>	<b>Assessors Salaries</b>	<b>\$1,150.00</b>	<b>Taxation</b>
<b>145</b>	<b>Treasurer/Collector Salaries</b>	<b>\$8,000.00</b>	<b>Taxation</b>
<b>152</b>	<b>Human Resources Salaries</b>	<b>\$605.00</b>	<b>Taxation</b>
<b>154</b>	<b>MIS Salaries</b>	<b>\$3,890.00</b>	<b>Taxation</b>
<b>161</b>	<b>Town Clerk Salaries</b>	<b>\$450.00</b>	<b>Taxation</b>
<b>171</b>	<b>Conservation Commission Salaries</b>	<b>\$20,833.00</b>	<b>\$20,000.00 Transferred from Conservation Commission Expenses \$833.00 from Taxation</b>
<b>172</b>	<b>Planning Salaries</b>	<b>\$6,000.00</b>	<b>Taxation</b>
<b>210</b>	<b>Police Salaries</b>	<b>\$20,000.00</b>	<b>Taxation</b>
<b>220</b>	<b>Fire Salaries</b>	<b>\$95,000.00</b>	<b>Taxation</b>
<b>251</b>	<b>Town Inspector Salaries</b>	<b>\$1,135.00</b>	<b>Taxation</b>

253	Inspector of Plumbing Gas Salaries	\$250.00	Taxation
292	Animal Control Salaries	\$850.00	Taxation
303	Transportation Expenses	(\$100,000.00)	
421	Highway Admin Salaries	\$7,521.00	Taxation
422	Highway Construction Salaries	\$3,450.00	Taxation
510	Board of Health Salaries	\$3,795.00	Taxation
541	Council on Aging Salaries	\$520.00	Taxation
610	Library Salaries	\$1,370.00	Taxation

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#### **ARTICLE 2. AMEND ARTICLE 2 – TRASH ENTERPRISE**

To see if the Town will vote to amend Article 2 of the 2015 May Annual Town Meeting by reducing, adding to, deleting, amending appropriations or transferring funds from various sources into Article 2; or act or do anything in relation thereto.

(By: Board of Selectmen)

	Department	Amount Requested	Transfer from:
A.	Trash Enterprise - Salaries	\$250.00	Free cash or other funding source
<i>These funds are requested as an increase in the budget was necessary. There is a deficit in the Trash Enterprise. Funding to come from free cash or other source.</i>			

***RECOMMENDED by the Finance Committee. Vote: 5/0***

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#### **ARTICLE 3. AMEND ARTICLE 3 – WATER ENTERPRISE**

To see if the Town will vote to amend Article 3 of the 2015 May Annual Town Meeting by reducing, adding to, deleting, amending appropriations or transferring funds from various sources into Article 3; or act or do anything in relation thereto.

(By: Board of Selectmen)

	Department	Amount Requested	Transfer from:
<b>A.</b>	<b>Water Enterprise - Salaries</b>	<b>\$11,310</b>	<b>Water Surplus</b>
<i>This amount is to cover the cost of increase salary expenses based on recent contract negotiations.</i>			

***RECOMMENDED by the Finance Committee .Vote: 5/0***

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**ARTICLE 4. AMEND ARTICLE 4 – SEWER ENTERPRISE**

To see if the Town will vote to amend Article 4 of the 2014 May Annual Town Meeting by reducing, adding to, deleting, amending appropriations or transferring funds from various sources into Article 4; or act or do anything in relation thereto.

(By: Board of Selectmen)

	Department	Amount Requested	Transfer from:
<b>A.</b>	<b>Sewer Enterprise - Salaries</b>	<b>\$3,482.00</b>	<b>Sewer Surplus</b>
<i>This amount is to cover the cost of increase salary expenses based on recent contract negotiations.</i>			

***RECOMMENDED by the Finance Committee. Vote 5/0***

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**ARTICLE 5. CAPITAL OUTLAY – (Expenditures \$50,000 & Over)**

To see if the Town will vote to raise and appropriate a sum of money and to determine how such appropriation shall be raised, whether by transfer of available funds, by taxation, by borrowing or otherwise, and if by borrowing to authorize the issuance and sale of general obligation bonds or notes of the Town therefore for the purpose of financing the purchase, construction, reconstruction and/or engineering costs associated with various capital outlay items or improvements proposed by Town Departments, Boards or Committees; or act or do anything in relation thereto.

(By: Board of Selectmen)

***Finance Committee's recommendations are listed below:***

***Capital Improvement Committee's ("CIC") recommendations are listed below:***

	<b><u>DEPARTMENT</u></b>	<b><u>CAPITAL REQUEST</u></b>	<b><u>AMOUNT</u></b>	<b><u>FUNDING</u></b>
<b>A.</b>	<b>DPW</b>	<b>Yard Fork Lift</b>	<b>\$82,000</b>	<b>Free Cash</b>
<i>This request is to replace the 40 year old Army Surplus unit, for which parts are no longer available.</i>				
<b><i>Recommended by the Capital Improvement Committee. Vote: 3/0.</i></b>				
<b><i>Recommended by the Finance Committee. Vote: 5/0.</i></b>				

<b>B.</b>	<b>IT Department</b>	<b>Server replacement, firewall fixes, New High Availability Environment (MIS) Phase 1 of 3 (Yr1 of 5)</b>	<b>\$53,100.00</b>	<b>Free Cash</b>
<b>C.</b>	<b>School Department</b>	<b>Replace roof over Bellingham High School Library</b>	<b>\$120,000.00</b>	<b>Capital Improvement Fund</b>
<i>Recommended by the Capital Improvement Committee. Vote: 3/0</i> <i>Recommended by the Finance Committee. Vote: 4/0</i>				
<b>D.</b>	<b>School Department</b>	<b>Security Cameras for Bellingham High School</b>	<b>\$117,275</b>	<b>Free Cash</b>
<i>This amount is requested for the upgrade of the security cameras at BHS. Includes 35 cameras, images stored on server for 30 days, cameras on 24/7.</i> <i>Recommended by the Capital Improvement Committee. Vote 3/0</i> <i>Recommended by the Finance Committee. Vote 5/0.</i>				
<b>E.</b>	<b>Department of Public Works</b>	<b>Water Service Replacement</b>	<b>\$90,000.00</b>	<b>Water Surplus</b>
<i>Replacement of water services damaged due to freezing last winter.</i> <i>Recommended by the Capital Improvement Committee. Vote: 3/0</i> <i>Recommended by the Finance Committee. Vote: 4/0</i>				
<b>F.</b>	<b>Department of Public Works</b>	<b>Repair Water Main at I-495 Bridge</b>	<b>\$100,000.00</b>	<b>Water Surplus</b>
<i>Repair is due to water main that froze last winter</i> <i>Recommended by the Capital Improvement Committee. Vote: 3/0</i> <i>Recommended by the Finance Committee. Vote: 4/0</i>				
<b>G.</b>	<b>Department of Public Works</b>	<b>Replace Water Facilities Radio Control and Monitoring System</b>	<b>\$60,000</b>	<b>Water Surplus</b>
<i>Recommended by the Capital Improvement Committee. Vote: 3/0</i> <i>Recommended by the Finance Committee. Vote: 4/0</i>				
<b>H..</b>	<b>Department of Public Works</b>	<b>Benelli Street to Central Street Horizontal Drilling</b>	<b>\$270,000.00</b>	<b>Water Surplus</b>
<i>A water master plan project.</i> <i>Recommended by the Capital Improvement Committee. Vote: 3/0</i> <i>Recommended by the Finance Committee. Vote: 4/0</i>				
<b>I.</b>	<b>Department of Public Works</b>	<b>Sand Castle Lane to Lakeview Street Water</b>	<b>\$235,000</b>	<b>Water Surplus</b>

		<b>Main Loop Phase 1</b>		
<i>A Water Master Plan Project, moved up from FY2017 to coordinate with Solar Array project.</i> <i>Recommended by the Capital Improvement Committee. Vote: 3/0</i> <i>Recommended by the Finance Committee. Vote: 4/0</i>				
<b>J.</b>	<b>Department of Public Works</b>	<b>Cross Street Water Main ( Lake to Blackmar)</b>	<b>\$170,000</b>	<b>Water Surplus</b>
<i>A Water Master Plan project. Roadway improvements include minor widening, and shoulder slope flattening as well as cutting of some of the hill to improve sight distance.</i> <i>Recommended by the Capital Improvement Committee. Vote: 3/0</i> <i>Recommended by the Finance Committee. Vote: 5/0</i>				
<b>K.</b>	<b>Department of Public Works</b>	<b>Locust Street to Wrentham Road Cross Country Water Main Loop</b>	<b>\$450,000.00</b>	<b>Water Surplus</b>
<i>A Water Master Plan Project</i> <i>Recommended by the Capital Improvement Committee. Vote: 3/0</i> <i>Recommended by the Finance Committee. Vote: 5/0</i>				
<b>L.</b>	<b>Department of Public Works</b>	<b>Wrentham Manor Sewer Station Force Main Replacement</b>	<b>\$378,000.00</b>	<b>Sewer Surplus</b>
<i>Replacement of force main that froze last winter.</i> <i>Recommended by the Capital Improvement Committee. Vote: 3/0</i> <i>Recommended by the Finance Committee. Vote: 5/0</i>				
<b>M.</b>	<b>Department of Public Works</b>	<b>Pearl Street Mill Dam Removal</b>	<b>\$645,000</b>	<b>Borrowing</b>
<i>Removal of the Dam at the Pearl Street Mill.</i> <i>Recommended by the Capital Improvement Committee. Vote: 3/0</i> <i>Recommended by the Finance Committee. Vote: 5/0</i>				

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**ARTICLE 6. NON-CAPITAL OUTLAY EXPENDITURES (Expenditures of Less Than \$50,000)**

To see if the Town will vote to raise and appropriate a sum of money and to determine how such appropriation shall be raised, whether by transfer of available funds, by taxation, by borrowing or otherwise, and if by borrowing to authorize the issuance and sale of general obligation bonds or notes of the Town therefore for the purpose of financing the purchase of various non-capital outlay items or improvements proposed by Town Departments, Boards or Committees; or act or do anything in relation thereto.

(By: Board of Selectmen)



*Finance Committee's recommendations are listed below:*

	<b><u>DEPARTMENT</u></b>	<b><u>CAPITAL REQUEST</u></b>	<b><u>AMOUNT</u></b>	<b><u>FUNDING</u></b>
<b>A.</b>	<b>Municipal Department</b>	<b>Multi-Function Document center for Town Hall</b>	<b>\$12,500.00</b>	<b>Free Cash</b>
<i>This request is to replace existing older copy machine Recommended by the Finance Committee. Vote: 5/0.</i>				
<b>B.</b>	<b>Police Department</b>	<b>2 Marked Police Cruisers</b>	<b>\$92,535.00</b>	<b>Free Cash</b>
<i>2 new vehicles. Each costing \$47,236.82 and \$45,297.82 respectively Recommended by the Finance Committee. Vote: 5/0</i>				
<b>C.</b>	<b>Animal Control</b>	<b>New Pick-Up Truck (50%)</b>	<b>\$12,000.00</b>	<b>Free Cash</b>
<i>This request is for half the cost of a new animal control pick-up. Other 50% is coming from Town of Franklin. Recommended by the Finance Committee. Vote: 5/0.</i>				
<b>D.</b>	<b>Town Clerk</b>	<b>Five (5) Digital Scan Vote Tabulators &amp; One (1) Spare Precinct Tabulator</b>	<b>\$35,200.00</b>	<b>Free Cash</b>
<i>Recommended by the Finance Committee. Vote: 5/0</i>				
<b>E.</b>	<b>Department of Public Works</b>	<b>Asphalt Hot Box</b>	<b>\$25,000</b>	<b>Free Cash</b>
<i>Request for Asphalt hot box. Would allow DPW to properly fix roads in the cold weather. Recommended by the Finance Committee. Vote : 4/0</i>				
<b>F.</b>	<b>Department of Public Works</b>	<b>Scott Cemetery Columbarium</b>	<b>\$40,000.00</b>	<b>\$18,070 from Free Cash \$20,000 from Cemetery Sales of Graves account \$1,930 from Columbarium II Account</b>
<i>Recommended by the Finance Committee. Vote: 5/0</i>				

<b>G.</b>	<b>Department of Public Works</b>	<b>Replace Vehicle BW-9 (Water/Sewer Vehicle)</b>	<b>\$50,000</b>	<b>\$30,000 from Water Surplus and \$20,000 from Sewer Surplus</b>
<i>The request is to replace a 2004 vehicle with 185,000 miles  <b>Recommended by the Finance Committee. Vote: 5/0.</b></i>				
<b>H.</b>	<b>School Department</b>	<b>Moving Cost Related to Macy School Closure and Redistricting</b>	<b>\$10,000</b>	<b>Free Cash</b>
<i>Miscellaneous expenditures related to move ( boxes, cargo container rentals, moving trucks, personnel and overtime)  <b>Recommended by the Finance Committee. Vote: 5/0.</b></i>				
<b>I.</b>	<b>School Department</b>	<b>Kubota with Plow and Sander for Stall Brook</b>	<b>\$29,000</b>	<b>Free Cash</b>
<i>To replace aging equipment at Stall Brook for Snow Removal  <b>Recommended by the Finance Committee. Vote: 5/0.</b></i>				
<b>J.</b>	<b>School Department</b>	<b>Floor Scrubber Machine for the High School</b>	<b>\$15,000</b>	<b>Free Cash</b>
<b>Recommended by the Finance Committee. Vote: 5/0.</b>				

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## **ARTICLE 7. PUBLIC LIBRARY RENOVATION – YOUNG ADULT ROOM**

To see if the Town will vote to raise and appropriate a sum of money and to determine how such appropriation shall be raised, whether by transfer of available funds, by taxation, by borrowing or otherwise, and if by borrowing to authorize the issuance and sale of general obligation bonds or notes of the Town therefore for the purpose of funding the renovation at the Young Adult Room at the Bellingham Public Library; or act or do anything in relation thereto.

(By: Library Trustees)

***RECOMMENDED by the Finance Committee. Vote: 5/0  
Funding to not exceed \$122,000 Funding Source : Free Cash***

Commentary: Town would be funding the construction of walls, doors, carpets, and State and donations will be funding the rest. With the increase in middle school ages utilizing the library, there currently is a lack of space. Closing in the young adult section, would also free up the community room for others to use after school. It would also allow for the expansion of programs

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## **ARTICLE 8. MACY SCHOOL DEMOLITION**

To see if the Town will vote to raise a sum of money for the purpose of paying all costs associated with the demolition of the Clara Macy Elementary School and to determine how said sum will be raised, whether by transfer of available funds, by taxation, by borrowing or otherwise and if by borrowing to authorize the issuance and sale of general obligation bonds or notes of the Town therefore for the purpose of paying all associated costs with the demolition; or act or do anything in relation thereto.

**(By: Board of Selectmen)**

*The Finance Committee Recommendation Vote to take place before meeting*

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## **ARTICLE 9. PEARL STREET MILL DEMOLITION**

To see if the Town will vote to raise a sum of money for the purpose of paying all costs associated with the demolition of the Pearl Street Mill and to determine how said sum will be raised, whether by transfer of available funds, by taxation, by borrowing or otherwise and if by borrowing to authorize the issuance and sale of general obligation bonds or notes of the Town therefore for the purpose of paying all associated costs with the demolition; or act or do anything in relation thereto.

**(By: Board of Selectmen)**

***RECOMMENDED by the Finance Committee. Vote 4/0  
Funding to not exceed \$325,000, Funding Source Borrowing***

*Commentary:* Cost does not include removal of bricks and demolition of debris.

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## **ARTICLE 10. POLICE STATION DEMOLITION**

To see if the Town will vote to amend and expand the borrowing authorization under Article 10 of the Fall Town Meeting of 2013, which authorized the borrowing of a sum of funds to construct and furnish a new police station on Blackstone Street, to include costs relating to the demolition of the existing police station located at 8 Mechanic Street, and to authorize the Board of Selectmen to take any actions necessary to facilitate said amendment.

(By: Board of Selectmen)

***RECOMMENDED by the Finance Committee. Vote 4/0***  
***Expand borrowing to Include Demolition***

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**ARTICLE 11. PINE GROVE AVENUE SEWER PUMP EASEMENT**

To see if the Town will vote to raise and appropriate a sum of money for; and allow the Selectmen to accept gifts, purchase, take by eminent domain permanent drainage and temporary construction easement adjacent to Pine Grove Avenue for the construction of a sewer pumping station, and as shown on the plans titled "Easement Plan Pine Grove Avenue, Bellingham, MA" drafted by Survey and Mapping Consultants, and dated May 1, 2015, copies of which will be on file with the Town Clerk's Office 14 days before the Town Meeting; or act or do anything in relation thereto.

(By: DPW Director)

***RECOMMENDED by the Finance Committee. Vote 5/0***  
***Funding \$1,200. Funding Source, Transfer from the 2014 STM Article***

Commentary: *Previously funded and approved at prior town meeting*

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**ARTICLE 12. HAMPTON COURT, KENSINGTON COURT, LEEDS LANE, OXFORD COURT & WHITEHALL WAY ACCEPTANCE**

To see if the Town will vote to accept as Public Ways the roads, easements and appurtenances thereto, and the Deed thereto, identified as Hampton Court (f.k.a. Meg Lane), Kensington Court (f.k.a. Wallis Road), Leeds Lane (f.k.a. Avery Way), Oxford Court (f.k.a. Winthrop Drive) and Whitehall Way (f.k.a. Pierce Crossing), being shown on a Plan entitled, "Pierce Estates Subdivision, Bellingham, Massachusetts issued for Definitive Subdivision," dated March 13, 2003, prepared by Vanasse Hangen Brustlin, Inc., endorsed by the Bellingham Planning Board on March 13, 2003, recorded with the Norfolk Registry of Deeds on May 21, 2003 as Plan No. 310 of 2003, Plan Book 508; as amended by that certain plan entitled: "Pierce Estates Subdivision, Bellingham, Massachusetts," dated April 24, 2003, prepared by Vanasse Hangen Brustlin, Inc., endorsed by the Bellingham Planning Board on April 24, 2003, recorded with said Registry of Deeds on May 21, 2003 as Plan No. 311 of 2003, Plan Book 508 (now known as Bellingham Estates), as further amended by Title Affidavit, dated August 19, 2004, recorded with said Registry of Deeds in Book 21445, Page 28, and as more particularly described in a Deed on file at the Office of the Town Clerk and to authorize the Board of Selectmen to accept the Deed thereto; or act or do anything related thereto.

(By: Bellingham Estates Homeowners  
Association)

Mark A. Kablack Esq., 176 East Main  
Street, Suite 3, Westborough, MA 01581)

***RECOMMENDED by the Finance Committee. Vote 4/0***  
***RECOMMENDED by the Board of Selectmen. Vote 5/0***

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**ARTICLE 13. KEOUGH SCHOOL RENOVATION**

To see if the Town will vote to raise and appropriate a sum of money for the purpose of renovating the Keough Administration Building into the Alternative School currently located at the Primavera School; and to determine how funding shall be raised, whether by transfer of available funds, by taxation, by borrowing or otherwise, and if by borrowing to authorize the issuance and sale of general obligation bonds or notes of the Town therefore for the purpose of funding said renovations; or act or do anything in relation thereto.

(By: School Committee)

***RECOMMENDED by the Finance Committee. Vote 4/0***  
***RECOMMENDED by the Capital Improvement Committee Vote 3/0***

***Funding to not exceed \$498,339 , Funding Source: Free Cash***

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**ARTICLE 14. LEASE OF LAND**

To see if the Town will vote to authorize the School Committee and or the Board of Selectmen to negotiate and enter into a lease for the property which is a part of the Stallbrook Elementary parking lot along with adjacent property, all as identified as Assessors Map 13, Parcel 10c for a period of up to twenty years on terms it determines to be in the best interest of the Town for the purpose of installing a solar canopy and grand mounted solar array; or act or do anything in relation thereto.

(By: School Committee)

***RECOMMENDED by the Finance Committee. Vote: 5/0***

Commentary: *This article was approved by the School Committee at their August 25, 2015 meeting.*

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**ARTICLE 15. ROADWAY IMPROVEMENTS**

To see if the Town will vote to raise and appropriate a sum of money and to determine how such appropriation shall be raised, whether by transfer of available funds, by taxation, by borrowing or otherwise, and if by borrowing to authorize the issuance and sale of general obligation bonds or notes of the Town therefore for the purpose of financing the engineering and construction of various roadway repairs throughout Town; or act or do anything in relation thereto.

(By: Roadway Improvements  
Committee/Board of Selectmen)

***RECOMMENDED by the Finance Committee. Vote: 4/0/1  
Authorization to borrow \$1,000,000 through Bonding***

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**ARTICLE 16. BYLAW AMENDMENT – CHAPTER 9**

To see if the Town will vote to amend Chapter 9, Sections 9-2 and 9-3 of its General Bylaws by deleting, in each such provision, the words “not exceeding \$50.00” and replacing them with “of \$300.00”; or act or do anything in relation thereto.

(By: Bellingham Bylaw Review Committee)

***NO ACTION TAKEN By Finance Committee***

*Commentary: Article was previously subject to one or more public hearings by other municipal member bodies and they do not contain appropriations*

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**ARTICLE 17. BYLAW AMENDMENT – CHAPTER 25**

To see if the Town will vote to amend Chapter 25 of its General Bylaws by deleting Article I, entitled Personnel Board, in its entirety and by renumbering the remainder of Chapter 25 accordingly; or act or do anything in relation thereto.

(By: Bellingham Bylaw Review Committee)

***NO ACTION TAKEN By Finance Committee***

*Commentary: Article was previously subject to one or more public hearings by other municipal member boddies and they do not contain appropriations*

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**ARTICLE 18. BYLAW AMENDMENT – CHAPTER 205**

To see if the Town will vote to amend Chapter 205 of its General Bylaws by deleting Sections 205-8 and 205-9, in their entirety; or act or do anything in relation thereto.

(By: Bellingham Bylaw Review Committee)

***NO ACTION TAKEN By Finance Committee***

*Commentary: Article was previously subject to one or more public hearings by other municipal member bodies and they do not contain appropriations*

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## **ARTICLE 19. BYLAW AMENDMENT – CHAPTER 216**

To see if the Town will vote to amend its General Bylaws by adding a new Article under Chapter 216 thereof, as follows:

### **ARTICLE VII**

#### ***Used Car Licenses***

##### ***§216-1. Limitation on Used Car Licenses***

*No more than 20 Class II used car licenses, as contemplated and described under G.L. c 140, §§57-59 may be issued by the Selectmen. If at the time of the effective date of this Bylaw, more than 20 Class II licenses exist, no new licenses may be issued until the number of issued licenses falls below 20. Notwithstanding the foregoing, each license existing as of the effective date of this Bylaw may be renewed, if compliant with laws, rules, regulations and standards applicable to renewal.*

##### ***§216-2. Standards for issuance of Use Car Licenses***

*In addition to any other applicable provision of law, when determining whether to issue a Class II license or renewal thereof, the Selectmen may take into consideration any concerns regarding health, safety and welfare of the residents of Bellingham, as well as any legitimate planning or environmental concern. The Selectmen may impose conditions on the issuance or renewal of any Class II license.*

*;or act or do anything in relation thereto.*

(By: Bellingham Bylaw Review Committee)

#### ***NO ACTION TAKEN By Finance Committee***

*Commentary: Article was previously subject to one or more public hearings by other municipal member bodies and they do not contain appropriations*

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## **ARTICLE 20. AMENDEMNT TO WETLAND BYLAW**

To see if the Town will vote to Amend Chapter 235 of its General Bylaws by adding the following Section 235-3:

### ***235-3. Exceptions***

*This Chapter 235 shall not apply to projects proposed by the Town of Bellingham or the*

*Commonwealth of Massachusetts on land or easements owned by the Town of Bellingham or the State of Massachusetts.*

;or act or do anything in relation thereto.

(By: Board of Selectmen)

***NO ACTION TAKEN By Finance Committee***

*Commentary: Article was previously subject to one or more public hearings by other municipal member bodies and they do not contain appropriations*

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**ARTICLE 21. ZONING BYLAW AMENDMENT - ARTICLE IX. - SIGNAGE**

To see if the Town will vote to amend Article IX, sec. 240-43 of the Town's Zoning Bylaw regarding Signs as shown below:

**240-43(A) Signage By-Law Purpose and Scope**

The overarching purpose of the Zoning Signage By-Laws is to establish reasonable guidelines, restrictions and limitations, and to ensure acceptable sign construction, usage and placement within the community. Specifically, the by-laws must seek to;

- A. Preserve and improve the character of the town as a small New England community, and promote and extend a compelling value proposition of a community that is esthetically attractive and is a highly desirous place to live and work;
- B. Safeguard and enhance property values;
- C. Work to create a unique environment that is attractive to visitors and patrons of the Town's businesses;
- D. Encourage signs which, by their good design and appropriate scale, are integrated with and harmonious to the buildings and sites which they occupy and the greater community at large;
- E. Allow each individual business to clearly identify itself and the goods and services which it offers in a clear and distinctive manner;
- F. Avoid excessive competition for signs, so that permitted signs provide adequate identification and direction while minimizing signage clutter, unsightliness, or allowing denigration to either the immediate area or the community at large;
- G. Reduce potential hazards to motorists, pedestrians and emergency vehicles;
- H. Prevent confusion of business signs with traffic regulations;
- I. Protect public and private investment in buildings and open space;
- J. Promote the public health, safety and general welfare of the citizens of Bellingham.



## 240-43 General Sign Prohibitions

A. Signs, any part of which moves or flashes, or signs of the traveling light or animated type, and all beacons and flashing devices whether a part of, attached to, or apart from a sign, are prohibited.

B. No signs shall be placed within or projecting over a public way or on public property except with a permit from the Board of Selectmen. Signs placed on shade trees are subject to approval by the Tree Warden. (Sec.9, Ch.87, G.L.).

C. No non-accessory sign shall be erected except as allowed under Section 240-45C.

D. No illumination shall be permitted which casts glare onto any residential premises, or onto any portion of a way so as to create a traffic hazard.

E. No signs shall be located so as to create an obstruction to vision between three and eight feet above the plane through the curb grades within the area formed by the curb lines of intersecting streets (or by street curb lines and the sidelines of driveways) and by a line joining points 20 feet from the point of intersecting of those lines or those lines extended.

F. No sign shall be located within 10 feet of the street line unless allowing essentially clear vision to at least six feet above grade, or unless authorized upon special permit from the Board of Appeals, upon the Board finding that safety of vehicular and pedestrian movement would not be significantly reduced by such sign, despite its obstruction of vision.

### G. Intensity of Signage Illumination

i. Front or Externally Lit Signs; Signs shall be illuminated only with steady, stationary, shielded light sources directed solely onto the sign without causing glare. Light sources used for illuminating a sign shall be simple in form and should not clutter the building or structure. Light sources should be shielded so as to limit light spill onto adjacent properties and adjacent streets and ways.

ii. All Lit Signs; The internal or external illumination intensity of any sign shall be held at a minimum and shall in no case exceed the minimum which is necessary to illuminate and make legible a sign from the adjacent travel way or closest right-of-way, whichever is closer, by a person of normal visual acuity. The illumination of any sign shall not be obtrusive to the surrounding area.

H. Variable or changeable message signs, or signs that contain variable message sections within the sign, are prohibited except for;

- i. Changeable copy drive thru menu signs which shall be located such that the signage copy shall only be visible from within the drive-through lane.
- ii. Fee-standing gas station signs which may employ a variable message technology area within a conventional sign to display fuel prices. The variable message display area shall be limited to an aggregate of four square feet within the larger sign in which it is placed, and shall be limited to using a white or black background with monochrome numeric fuel prices.

I. Projection Signs. Signs which project a visual image or message onto a surface are prohibited.

J. Height Limits; Freestanding signs shall not exceed a sign height of sixteen (16) feet except on special permit from the Board of Appeals or from the Planning Board if the Planning Board is reviewing the sign in conjunction with a new development, subject to their finding that such sign will promote the public interest, will not endanger the public safety, will be of such size, location, design and illumination as will not be detrimental to the neighborhood or the prevailing character of the town, and shall comply with all other provisions for the grant of special permits .

#### J. Preference for Period Type Front Lit Signs

It is the stated purpose of the signage by-laws to enhance value to the town at large, and as such extend and promote the small New England town aesthetic of the town. As such, the town seeks to move away from the pervasive use of backlit / internally lit signage and promote the usage of front lit 'period type signage and illumination fixtures' (e.g. engraved wood, with gooseneck light fixture illumination as an example). While repair to existing or new construction of backlit type signage is not expressly prohibited, it would be contrary to the intended direction of the town, and any applications for special permits, variances, or building permits shall consider signage construction and strongly disfavor backlit type signage.

Incentives; Consistent with the desire to promote the adoption of 'period type signage and illumination fixtures', the maximum sign size or aggregate area limits, where those may be stated in the by-law, shall be allowed to be increased by not more than 15% upon a determination by the Planning Board that such sign is consistent with the above-stated goals and objectives.

K. No sign shall be illuminated between the hours of 10:00 p.m. and 7:00 a.m. unless indicating solely time or temperature or the establishment is opened to the public during those hours.

L. Illegal Placement of Handbills or Signs; Commercial handbills or signs posted upon any public property, or upon any private property without the written

permission of the property owner, contrary to the provisions of this section, are prohibited. Such devices may be removed by the Police Department, Public Works Department, Parks and Recreation Department, Zoning Enforcement Agent, or their designee(s). Violations of this provision shall be punishable by a fine of \$300.00 per violation, with each day constituting a new violation until such time as the sign is removed.

#### 240-44 Permitted temporary signs in all districts.

- A. Any sign if in accordance with limitations set for permanent signs.
- B. An unlighted sign of up to 20 square feet indicating parties involved in construction on the premises.
- C. An unlighted sign of up to six square feet pertaining to lease or sale of the premises.
- D. A sign of up to 10 square feet pertaining to a subdivision while under development, only with permission of the Planning Board.
- E. Signs inside display windows covering not more than 30% of window area, illuminated by building illumination only.
- F. Political signs may be located subject to the consent of property owners. They may be displayed for Annual or Special Town Elections, state, county and federal elections to include primary elections, for a period of four weeks prior to election day and shall be removed within seven days after election day. In the case of a primary election, the winning candidate may leave signs on display until seven days following the final election. The property owner shall be responsible for removal of all signs within the prescribed seven days after an election. No political sign may be placed on utility poles or other utility devices. No signs may be displayed within 150 feet from the entrance of the polling place on primary or election day. No political sign may have a total area greater than 16 square feet. No sign lot may have more than three signs total. No sign may be placed so as to obstruct any intersecting roads or driveways.
- G. Except as elsewhere more specifically provided, temporary signs shall be erected no earlier than 14 days prior to the event to which they pertain (e.g., the commencement of construction), and shall be removed within seven days after the conclusion of that event, but in any event not to remain in place in excess of six months.

#### 240-45 Permitted Permanent signs in Agricultural, Suburban, and Residential Districts

A. One sign for each family residing on the premises indicating the owner or occupant or pertaining to a permitted accessory use, provided that no sign shall exceed one square feet in area.

B. One sign not over nine sq. ft. in area pertaining to permitted buildings and uses of the premises other than dwellings and their accessory uses.

C. 240-45C A non-accessory directional sign, designating the route to an establishment not on a state highway, may be erected and maintained in any district on special permit from the Board of Appeals, subject to their finding that such sign will promote the public interest, will not endanger the public safety, will be of such size, location, and design as will not be detrimental to the neighborhood or the prevailing character of the town, shall be limited to one sign per property of up to 3 square feet in area per side with a maximum of two sides, shall not be illuminated, and shall comply will all other provisions for the grant of special permits.

#### 240-46 Permitted Permanent Signs in Other Districts

A. Any signs permitted in Agriculture, Suburban and Residential Districts.

B. Accessory signs attached to a wall or mounted to a roof, provided that together they aggregate to not more than 20% of the wall area they are viewed with and do not exceed in total 50 square feet of sign area per establishment, except on special permit from the Board of Appeals or from the Planning Board if the Planning Board is reviewing the sign in conjunction with a new development, subject to their finding that such sign will promote the public interest, will not endanger the public safety, will be of such size, location, design and illumination as will not be detrimental to the neighborhood or the prevailing character of the town, and shall comply will all other provisions for the grant of special permits.

C. Freestanding accessory signs, provided that they aggregate not more than 100 square feet in area.

D. The total area of all signs on a property either attached to a building or free standing shall aggregate to not more than 150 square feet of sign area except that multi-establishment properties may have up to 50 square feet total sign area per establishment, with no one sign face on the property exceeding 50 square feet , except on special permit from the Board of Appeals or from the Planning Board if the Planning Board is reviewing the sign in conjunction with a new development, subject to their finding that such individual sign area or total signage area on the property will promote the public interest, will not endanger the public safety, will be of such size, location, design and illumination as will not be detrimental to the neighborhood or the prevailing character of the town, and shall comply will all other provisions for the grant of special permits.

#### Definitions

Add; Drive-Thru Menu Sign; A freestanding sign that displays the menu of a drive-thru restaurant.

Add; Variable Message Sign; A sign or portion thereof designed with the capability to accommodate message changes composed of characters, letters, numbers, symbols, illustrations or animations that can be changed or rearranged, either manually or electronically. Also referred to as a changeable copy panel, changeable copy sign, electronic messaging signs, electronic LED (or similar) signs, or reader board sign. Included in this definition shall be signs which use arrayed light sources (e.g.; light emitting diodes or other forms of light array technologies) as the mechanism for generating the sign image whether or not the sign will have a static (non-variable) message displayed.

Add; Banner. A strip of cloth, plastic, paper or other material on which letters or logos are painted or written, hung up or carried on a crossbar, staff, string or between two (2) poles.

Add; Sign Surface Area/Sign Face;

1) The sign surface area/sign face shall be considered to be that of the smallest single rectangle as measured with vertical and horizontal lines, enclosing the entire graphic display area of a sign including but not limited to all lettering and wording, all accompanying designs, logos or symbols, and the extreme limits thereof of the accompanying background or mounting panel that is attached to the building or structure.

2) In calculating the sign surface area, there shall be no deductions for open space or other irregularities between letters and designs, symbols and logos. For a freestanding sign, all open spaces between individual sign panels shall be included in calculating the sign surface area/sign face.

3) All faces of a multi-faced sign shall be counted in computing a sign's total sign surface area.

or act or do anything in relation thereto.

(By: Bellingham Bylaw Review Committee)

***NO ACTION TAKEN By Finance Committee***

*Commentary: Article was previously subject to one or more public hearings by other municipal member bodies and they do not contain appropriations*

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**ARTICLE 22. ZONING BYLAW/GENERAL BYLAW AMENDMENT - ARTICLE IX. NOISE**

To see if the Town will vote to delete Article IX, sec. 240-48 of the Town's Zoning Bylaw regarding Noise to be replaced with a new general Bylaw regarding Noise, as follows:

§ \_\_\_\_\_ Noise.

A. Noise receiving zones are defined as follows:

- (1) Receiving Zone A: Business and Industrial Zoning Districts.
- (2) Receiving Zone B: locations in any other zoning district, but within 200 feet of a Business or Industrial District.
- (3) Receiving Zone C: all other locations.
- (4) For purposes of this part, any town owned or managed property that may be used for passive or active recreation shall be treated as Receiving Zone C.

B. Applicability. No development shall be allowed, or activity allowed to take place, unless it is demonstrated that the following standards will not be exceeded at any location outside the property line of the premises, which location includes any contiguous land committed to be conveyed to the Town as open space. During the period designated as 'Daytime', the numerical standards of Subsection D of this Bylaw shall not be exceeded by more than 20 dB(A) at any time, or by more than 10 dB(A) for more than 10 minutes in an hour, or at all for more than 30 minutes in an hour. During the period designated as 'Nighttime', the numerical standards of Subsection D of this section shall not be exceeded, except for an allowance of up to one occurrence during a 24 hour period that may exceed the standard by up to 10 dB(A). The duration of the allowance period shall not exceed more than 10 minutes from the time of the first occurrence of the excessive noise. Nothing in this section shall be construed to permit noise in excess of that allowed by any state or federal regulation.

C. Exceptions. This regulation shall not apply to the following:

- (1) Any noise produced by equipment used exclusively in the maintenance or repair of buildings or grounds, provided such equipment is rated at not more than 15 horsepower.
- (2) Human or animal noises unless mechanically or electronically amplified.
- (3) Farm equipment.
- (4) Construction equipment in operation at an active construction site, between the hours of 7:00 a.m. and 7:00 p.m., Monday through Friday and 8:00 a.m. to 4:00 p.m. on Saturdays or at other hours upon determination of reasonable necessity by the Building Inspector. Such determination and authorization shall be valid for not more than any one 24 hours period per determination.
- (5) Snow plowing; emergency repair due to flood, fire or other catastrophe if such work is necessary for the general welfare or to avoid further catastrophe.
- (6) Parades, fairs or outdoor entertainment, provided that a permit for such activity has been granted by the Board of Selectmen and that said permit is for not more than 10 days in any calendar year.
- (7) Activities authorized on written approval by the Board of Selectmen after a public hearing (with seven days prior published notice), where peculiarities of the location or activity assure that there will be no measurable adverse disturbance to use and enjoyment of premises, areas of recreation, or significant habitat areas. Further, such authorizations shall only be granted where there exists a compelling public interest, with all other provisions of this section maintained intact to the

maximum extent possible with respect to any specific exceptions granted.

(8) Cultural, athletic, training exercises of town operated emergency services, or periodic festive activities that operate under permits, licenses or approvals of the Town of Bellingham.

D. Standards. The following standards must be met, with the applicable standard being based upon the Receiving Zone where noise is potentially heard, not the zone where noise is generated. "Daytime" shall be from 7:00 a.m. until 9:00 p.m. on all days except Sundays and legal holidays, when it shall be from 12:00 noon until 9:00 p.m. All sound measurements made pursuant to this section shall be made with a Type 1 A-weighted sound level meter as specified under American National Standards Institute (ANSI) S1.4-1983. Sound level measurements must additionally detect and quantify impulse sound level measurements. There shall be a 5 dB penalty assessed at each Receiving Zone for impulsive noise.

Maximum Allowable Exterior Noise Levels At Any Point Along the Receiving Zone Boundary

Receiving Zone	Daytime	Nighttime
A	65 dB(A)	50 dB(A)
B	55 dB(A)	45 dB(A)
C	50 dB(A)	40 dB(A)

Definitions

Add; Impulsive Noise; Noise from a noise source that is not smooth and continuous.

;or act or do anything in relation thereto.

(By: Bellingham Bylaw Review Committee)

***NO ACTION TAKEN By Finance Committee***

*Commentary: Article was previously subject to one or more public hearings by other municipal member bodies and they do not contain appropriations*

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**ARTICLE 23. TRANSFER OF FUNDS TO O.P.E.B. TRUST**

To see if the Town will vote to transfer from any available fund a sum of money to be transferred into the O.P.E.B. (Other Post Employment Benefits) Trust; or act or do anything in relation thereto.

(By: Chief Financial Officer)

***The Finance Committee Recommendation Vote to take place before meeting***

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**ARTICLE 24. STABILIZATION FUND**

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the purpose of funding the Stabilization Fund; or act or do anything in relation thereto.

(By: Finance Committee)

*The Finance Committee Recommendation Vote to take place before meeting*

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**ARTICLE 25. TAX STABILIZATION FUND**

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the purpose of funding the Tax Stabilization Fund; or act or do anything in relation thereto.

(By: Board of Selectmen)

*The Finance Committee Recommendation Vote to take place before meeting*

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**ARTICLE 26. CAPITAL IMPROVEMENT TRUST FUND**

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the purpose of funding the Capital Improvement Trust Fund; or act or do anything in relation thereto.

(By: Board of Selectmen)

*The Finance Committee Recommendation Vote to take place before meeting*

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**ARTICLE 27. UNPAID BILLS**

To see if the Town will vote to raise, appropriate or transfer a sum of money for the payment of certain unpaid bills; or act or do anything in relation thereto.

(By: Finance Committee)

Department	Vendor	Amount Requested	Funding Source
CFO	WB Mason	\$359.99	Free Cash
Treasurer/Collector	Neopost	\$190.00	Free Cash
Fire	Moore Medical	\$2,250.44	Free Cash/ Ambulance receipts

***RECOMMENDED By the Finance Committee. Vote 4/0  
Funding total \$2,800.43***

**THANK YOU FOR ATTENDING THE SPECIAL  
TOWN MEETING**